

**DRAFT**

# ***CITY OF LONG BEACH 2004 – 2005 ACTION PLAN***

## **ALLOCATING FEDERAL RESOURCES OF:**

COMMUNITY BLOCK GRANT (CDBG)  
EMERGENCY SHELTER GRANT (ESG)  
HOME INVESTMENT PARTNERSHIP GRANT (HOME)  
AMERICAN DREAM DOWNPAYMENT INITIATIVE (ADDI)

**AS DETERMINED BY THE CITY OF LONG BEACH  
2000 – 2005 CONSOLIDATED PLAN**

# **CITY OF LONG BEACH**

## **2004 – 2005 DRAFT ACTION PLAN**

Presented here is the 2004 – 2005 Action Plan, the fifth and final under of Consolidated Plan. It provides details of the programs, activities and budgets for the program year October 1, 2004 through September 30, 2005.

The Department of Housing and Urban Development (HUD) consolidated the planning and application process of four HUD funded grant programs in 1995. The purpose was to coordinate program requirements and simplify the process of requesting and obtaining federal funds. The City of Long Beach receives four such grants: the Community Development Block Grant (CDBG), the HOME Investment Partnership Program Grant (HOME), American Dream Downpayment Initiative (ADDI) and the Emergency Shelter Grant (ESG).

The City submitted its Five-Year Consolidated Plan in 2000. The time frame of the plan is October 1, 2000 - September 30, 2005. It describes the City's plan to create a viable urban community, which offers decent affordable housing, a suitable living environment and expanding economic opportunities especially for low and moderate-income persons. The activities the City will undertake to achieve its stated objectives are detailed in this document. The consolidated planning process is intended to achieve the following:

- Promote citizen participation in the development of local priority needs benefiting low and moderate income persons;
- Develop a series of one-year action plans that will be the basis for assessment of performance; and
- Consult with public and private agencies on identifying needs and appropriate actions required to address those needs.

The purpose of the annual One-Year Action Plan is to update the Five-Year Consolidated Plan and to provide the City with a basis for assessing its progress in meeting the Plan through the Consolidated Annual Performance and Evaluation Reports (CAPER). The One-Year Action Plan describes the resources expected to be available in the coming program year from Federal, non-Federal and private sources. It includes a description of the activities that will be undertaken to meet the stated objectives in the Five-Year Consolidated Plan, including those designed to meet homelessness and other special needs. The Action Plan also describes actions to be undertaken to address obstacles in meeting the needs of the under-served, removing barriers, and enhancing service coordination in the community.

## 2004 – 2005 *DRAFT* Action Plan

### I. RESOURCES

#### A. FEDERAL RESOURCES

The Action Plan for the current Program Year (PY) 2004 – 2005 utilizes federal resources from Community Development Block Grant (CDBG), HOME Investment Partnership Act (HOME), and Emergency Shelter Grant (ESG) entitlement programs. In addition, FY 2003 and 2004 funds are included for the American Dream Downpayment Initiative (ADDI) under HOME, which was signed into law on December 16, 2003. FY 2003 ADDI funds were not allocated last year in the absence of authorizing legislation. Therefore, the Action Plan includes a two-year allocation of funding. ADDI will provide low-income families with the opportunity to build assets and share in the American dream. Also, the amounts reflect reallocated funds in the CDBG and HOME programs. HUD funding under the Action Plan for the 2004 – 2005 Program Year includes the following resources:

#### 2004 – 2005 Action Plan Budget

Available Funds	CDBG	ESG	HOME	ADDI <sup>1</sup>	TOTAL
2004 New Entitlement	10,602,847	393,266	5,387,947	415,657	16,799,717
Prior Year Uncommitted	1,825,209	0	9,162,053	0	10,987,262
Program Income	1,500,000	0	2,000,000	0	3,500,000
Budget Totals	13,928,056	393,266	16,550,000	415,657	31,286,979

Anticipated projects and programs for these resources will be allocated as shown on the Listing of Proposed Action Budget and Projects, pages 24 – 53.

### **FUNDING SOURCES**

#### **ENTITLEMENT GRANT**

<i>Community Development Block Grant</i>	<b>\$10,602,847</b>
<i>Emergency Shelter Grant</i>	<b>\$393,266</b>
<i>HOME Investment Partnership Program</i>	<b>\$5,387,947</b>
<i>HOPWA</i>	<b>\$0</b>
<i>American Dream Downpayment Initiative</i>	<b>\$415,657</b>
<b>Total</b>	<b>\$16,799,717.00</b>

#### **REPROGRAMMED PRIOR YEARS' FUNDS**

<i>Community Development Block Grant</i>	<b>\$1,825,209</b>
<i>Emergency Shelter Grant</i>	<b>\$0</b>
<i>HOME Investment Partnership Program</i>	<b>\$9,162,053</b>
<i>HOPWA</i>	<b>\$0</b>
<i>American Dream Downpayment Initiative</i>	<b>\$0</b>
<b>Total</b>	<b>\$10,987,262.00</b>

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<sup>1</sup> Includes ADDI PY 2003 amount of \$190,666

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### **TOTAL ESTIMATED PROGRAM INCOME**

<i>Community Development Block Grant</i>	<i>\$1,500,000</i>
<i>Emergency Shelter Grant</i>	<i>\$0</i>
<i>HOME Investment Partnership Program</i>	<i>\$2,000,000</i>
<i>HOPWA</i>	<i>\$0</i>
<i>American Dream Downpayment Initiative</i>	<i>\$0</i>
<b>Total</b>	<b>\$3,500,000.00</b>

**SECTION 108 LOAN GUARANTEE FUND** **\$0**

**TOTAL FUNDING SOURCES** **\$31,286,979**

### **OTHER FUNDS**

<b>CDBG Prior Year Funds</b>	<b>\$0</b>
<b>HOME Prior Year Funds</b>	<b>\$0</b>
<b>Total</b>	<b>\$0</b>

**SUBMITTED PROPOSED PROJECTS TOTAL** **\$31,286,979**

### **B. OTHER RESOURCES**

In addition to resources listed above, the City will utilize a variety of other resources to accomplish the goals and objectives of the 2000 – 2005 Consolidated Plan and to address identified community needs during PY 2004 – 2005. These resources include federal, state, county, city and private funding from the following agencies:

U.S. Departments: Agriculture (Summer Food Service); Commerce (EDA); Housing & Urban Development (Housing Assistance Program, Home Ownership, Lead Paint Abatement, HUD Section 811 and 202 Program, Continuum of Care, Supportive Housing Program); Justice (Community Oriented Police Services); Labor (Workforce Investment Act).

California State Departments: Health Services (Women, Infants, & Children, Early Intervention Project, Alternative Test Sites, AIDS Care, TB Emergency Services); Housing and Community Development (Prop 46 funds, Multifamily Housing Program (MHP), Cal Home Program, Supportive Housing Program, Downpayment Assistance), Forestry (Urban Forestry); Parks & Recreation (Historic Preservation, Park Expansion); Transportation (Federal Urban Aid, ISTEA) as State pass through funds; and Traffic Safety (DUI Taskforce). The City also has established a State Enterprise Zone and a State Revitalization Zone, which offer tax incentives for businesses located within affected areas.

County of Los Angeles Departments: Health and Human Services will provide programs in the areas of Senior Services, Hepatitis B Prevention, Maternal & Child Health Services, Comprehensive Prenatal Services, Black Infant Health, Refugee Assistance and the Los Angeles County Development Commission has affordable housing funds available from the City of Industry Fund (only available in North Long Beach).

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City resources include support from the General Fund for the Human and Social Services Grant Program to augment the matching requirements of the ESG program. This program funds homeless service agencies and other agencies that provide public services to Long Beach residents. Funding from Long Beach Redevelopment Agency will be used to address blight and neighborhood deterioration in seven (7) active redevelopment project areas. Additionally, Redevelopment Tax Increment funds provide allocations to The Long Beach Housing Development Company, a public nonprofit whose goal is to facilitate the development of affordable housing. These funds may also be used as a match for HOME funds.

### **II. ACTIVITIES TO BE UNDERTAKEN - 91.220(c)**

The Listing of Proposed Action Budget and Projects describes activities that will be undertaken during PY 2004 – 2005 of the 2000 – 2005 Consolidated Plan. Each project description includes the proposed location of the activity, and the expected results and accomplishments. As detailed, the City plans to undertake and continue a variety of projects and activities in a comprehensive effort toward neighborhood revitalization, homeless assistance and economic revitalization focused on the creation of jobs, especially for low income Long Beach residents.

*Housing activities* involve a variety of programs that address Long Beach's existing lower income renters and homeowners who face extremely high housing costs relative to income, are overcrowded, endure unsafe housing conditions, and live in unsafe neighborhoods. In order to address these high priority housing issues, the following five guiding principles are used to concentrate the City's housing resources and focus revitalization efforts:

Housing resources will be used to: (1) Provide and preserve safe, decent and affordable housing for Long Beach households with the greatest need, (2) Enhance neighborhood stability, (3) Address severe overcrowding in Long Beach neighborhoods, (4) Address substandard conditions, and (5) Encourage owner occupancy.

*Homeless Assistance activities* will focus on homeless prevention; financial contributions towards the maintenance and operation of homeless facilities; and the provision of social and essential services to homeless individuals and families.

*Neighborhood Improvement activities* include a comprehensive graffiti removal and prevention program; neighborhood clean-up and beautification programs; property improvement and home security programs; comprehensive code enforcement; urban forestry; Americans with Disabilities Act, (ADA) provides access upgrades to public facilities; and rehabilitation of public service facilities. In addition to these physical improvement activities, a variety of neighborhood and individual development activities will be undertaken, including a neighborhood leadership training program; workshops on nuisance abatement and effective property management; youth recreation and gang prevention/intervention; and operational support for neighborhood police centers and a neighborhood resource center.

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*Economic Development activities* entail loans for commercial and industrial rehabilitation and capital; start-up grants and a comprehensive outreach program for small business; micro-enterprise support; a business facade improvement program; youth job training and placement; and business counseling and technical assistance.

Extensive *Citizen Participation activities* will be undertaken with regard to all planned activities and projects. The Community Development Advisory Commission (CDAC) and the Homeless Services Advisory Committee (HSAC) are the designated citizen groups that convene monthly meetings and public hearings to solicit public comment on the 2000 - 2005 Consolidated Plan. In the development of the 2004 – 2005 Action Plan community meetings were held to discuss programs and activities identified in the proposed plan. A public hearing was conducted on March 17, 2004 to solicit public input on the PY 2004 – 2005 Action Plan activities in anticipation on the Action Plan development. A public hearing will be held on June 18, 2004, at 10:00 AM in the City of Long Beach Council chambers to receive citizen comments on the proposed projects. The comments of the public addressing the Community Development Advisory Commission will be included as an exhibit to the Final Action Plan.

### **III. GEOGRAPHIC DISTRIBUTION**

In an effort to maximize the impact of neighborhood revitalization activities, the City adopted the Neighborhood Improvement Strategy (NIS), in 1990, which utilizes federal, state, and local resources in a comprehensive manner to improve targeted neighborhoods.

Resources are directed toward specific target areas in order to maximize impact and create immediate improvements. This comprehensive approach to neighborhood development extends to neighborhood improvement, housing, economic development, and public service activities. Ten (10) NIS target areas will be the focal points of the 2004 – 2005 Action Plan. These areas, shown on maps in Exhibits 3,4,5,6,7,8,9,10,11, and12 were selected using criteria developed by a task force of city staff. Indicators pointing to problems or potential problems were assessed for each neighborhood; selections were made based on the number and types of problems existing in the neighborhood, (poverty, physical blight and crime) as well as the potential for effective problem solving and neighborhood resident involvement. The City will continue to target funds to these and similar areas, which include many census tracts with a high concentration of low/moderate income individuals and minority concentration. Exhibit 1 indicates the areas of the City within the CDBG Target Zone. In addition to these areas, the City targets its Economic Development activities to businesses providing jobs to low/moderate income individuals. There are also Redevelopment Development Areas, (RDA) designated as a result of blighted conditions. Although these areas are not all within the CDBG census tracts; residents within these areas are offered neighborhood assistance programs funded by the Redevelopment Bureau.

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HOME funds can be spent anywhere in the City but most projects have traditionally been located within Redevelopment and NIS areas. Currently, the Housing Services Bureau is developing a Housing Action Plan to most effectively direct its resources to address the five priorities listed above. The City's Housing Action Plan will be focused in three Neighborhood Improvement Strategy Areas: North Long Beach, Washington and Central. CDBG, HOME and Redevelopment funds will be used to create and/or enhance affordable housing.

The City has traditionally focused an annual average of 99% of its CDBG resources on activities that exclusively benefit low/moderate income persons. This trend is expected to continue in PY 2004 – 2005.

### **IV. HOMELESS AND OTHER SPECIAL NEEDS**

The City of Long Beach is active in maintaining a network of service providers to enhance service delivery to the homeless to reduce program costs. This network, the Continuum of Care, provides enhanced coordination for delivery of resources to chronically homeless, homeless individuals and families and immediately identifies any service delivery gaps. Exhibit #14 contains the Housing Activity Chart for the City of Long Beach. It is an inventory of available beds and category of homeless assistance, Emergency Shelter, Transitional, Permanent Supportive and a Gaps Analysis Chart of the unmet need for the City.

The City of Long Beach continues to improve the Continuum of Care to prevent individuals and families from becoming homeless and to help enable those who are homeless to become housed and self-sufficient. The system is comprehensive, seamless, and provides all the vital components to assist people to exit the streets and enter permanent housing.

The Continuum of Care was developed from an inclusive process that incorporates input from all sectors of the community. The ongoing operation of the system includes regular progress assessments and updating of goals and strategies to ensure relevance to the changing needs of homeless individuals and families.

The Continuum of Care includes five basic components that are available throughout the tightly woven network of homeless agencies providing different levels and types of services:

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1. **Homeless Prevention** - Homeless prevention is supported by Emergency Shelter Grant funds, of which a portion is used for eviction prevention. Also, one ESG funded program is utilized to assist families with move in deposits for permanent housing units. In 2003-2004, more than 50 families have been assisted by these funds, to obtain and maintain permanent housing stability. The City Council approved for the Long Beach Housing Authority to set aside 20 Section 8 vouchers annually for homeless families, disabled individuals and seniors. This program was integral in placing homeless families with low earning potential into permanent housing. This would not otherwise have been possible given significant increases in the real estate market which adversely impacting availability and affordability of housing in Long Beach. This program has since been significantly reduced by the Federal government, presenting further challenges in placing low income households into long term permanent housing stability.
2. **Outreach and Assessment** - Outreach workers go out into the community to assess the needs of homeless persons living on the streets and assist them in entering a system that will help them to exit the streets. The outreach workers are a part of the Multi-Service Center (MSC) outreach team. During the outreach component, homeless persons will become familiar with social service agencies and providers and the services they offer.

Clients are connected to the MSC case management triage system for initial assessment to determine specifically which types of services they will require. A case plan for the client will be developed, and the client will be assisted in accessing appropriate programs and services.

3. **Immediate Shelter (Emergency Shelter)** – Clients are placed into short-term emergency shelter to allow client to become stable and access next steps to becoming permanently housed and self-sufficient.
4. **Transitional Housing with Supportive Services** - This component involves individuals/families that move from the streets into shelters. This process begins after other initial stabilizing services have been utilized. Specific shelter needs are assessed during the development of the individual case plan, and assistance ranges from emergency shelter, transitional housing, permanent supportive housing, or help in maintaining occupancy in current housing. The Villages at Cabrillo provides a unique setting and opportunity for homeless individuals and families to begin transition back into society through a carefully planned community network of services and agencies. All clients will be placed into permanent supportive housing, as quickly as possible and supportive services will be readily available as clients learn the skills necessary for independent living.



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5. **Permanent Housing** - As individuals/families are stabilized in permanent housing, supportive services are decreased over time until they are no longer needed. Individuals and families can always return to MSC for supportive services at any time. The goal is to help prevent the downward cycle of homelessness from occurring again in the future.

### **A. HELPING LOW INCOME FAMILIES AVOID HOMELESSNESS**

The City will continue to provide CDBG and HOME funding support during PY 2004 – 2005 to City and County social service agencies; nonprofit organizations; and other supportive service institutions that provide homeless assistance, emergency shelter, transitional shelter, supportive housing, outreach/assessment, and job search and placement services to Long Beach homeless families and at-risk populations.

### **B. ASSISTING THE TRANSITION TO PERMANENT HOUSING**

The City will continue to carry out all activities related to the Emergency Shelter Grants Program (ESG) and other transition services identified in the City's Continuum of Care. Under this program the City will fund local public and private agencies during PY 2004 – 2005 with ESG funds and other available resources, including the use of the City's social service fund dollars to satisfy the ESG matching requirement. The City will also continue to advocate for the availability of State and County resources and to effectively use those resources to assist homeless individuals and families. The City will seek out and aggressively pursue, as appropriate, grant opportunities for homeless assistance funds from applicable federal, state, and local authorities; and assist and endorse such applications submitted by other entities. The focus will be on identifying additional resources to assist homeless persons and families, especially resources aimed at providing affordable permanent housing for homeless and special needs persons and families.

Transitional housing programs managed by nonprofit agencies are designed to prepare homeless persons and families for relocation into permanent housing. These programs monitor persons for a temporary period of time after moving into permanent housing to assess progress and identify and address potential problems. An important aspect of the transition process is the access that families and individuals always have to services, programs, and assistance necessary to address any difficulties experienced in maintaining permanent housing.

A number of existing programs that provide employment, supportive services, and related assistance to the Continuum of Care System are identified in the Strategic Plan and Anti-Poverty Strategy of the 2000 - 2005 Consolidated Plan. Local homeless service providers are already highly familiar with these public and private local resources and use them extensively in their efforts to transition homeless persons into permanent housing and community self-sufficiency. The City will continue to provide a comprehensive coordinating function as well as provide resources for all aspects of the Continuum of Care System.

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The City's Career Transition Center and Youth Opportunity Centers provide an array of vocational counseling services, on the job training and job placement services. These Centers are critical resources to prevent homelessness and provide opportunities for economic self-sufficiency necessary to maintain permanent housing. They are important tools utilized as part of the City's Continuum of Care.

### **V. OTHER ACTIONS 91.220(f)**

In addition to CDBG, HOME, and ESG funded activities described in the Listing of Proposed Projects Table, the City plans to undertake the following actions during PY 2004 – 2005 to address identified needs of Long Beach residents:

#### **A. UNDER SERVED NEEDS**

The City will continue to target low/moderate income persons, families, and neighborhoods with its federal, state, and local resources in a comprehensive and coordinated strategy to address individuals and families that are underserved. This approach is designed to leverage private resources to augment and enhance the City's efforts. The Neighborhood Improvement Strategy (NIS) Program and Neighborhood Leadership Training Program will be continued in PY 2004 – 2005. These programs focus on developing the skills and confidence of individual low-income neighborhood residents to prepare them for leadership roles in their communities by providing enhanced services designed to improve housing and neighborhood conditions and enhance the quality of life in low-income neighborhoods.

Mobile recreation will continue as a means of providing supervised recreation opportunities to neighborhoods that lack sufficient parks and/or play areas. Continued support will be provided for the Community Police Centers established in 4 low-income neighborhoods over the past 7 years. These centers, primarily staffed and operated by neighborhood volunteers and community liaisons, provide a valuable link between residents and local police. Another solicitation for proposals will be made to low income serving business associations under the Façade Improvement Program for physical improvements to businesses in an effort to spur revitalization. The Neighborhood Business Investment Program will continue to offer small start-up grants for newly established businesses locating in and serving low/moderate income neighborhoods.

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### **B. FOSTER AND MAINTAIN AFFORDABLE HOUSING**

The City will continue to facilitate and encourage the development of affordable housing through its public nonprofit corporation, The Long Beach Housing Development Company (LBHDC). The LBHDC is a nonprofit, public benefit corporation established to ensure the development and creation of affordable housing opportunities, including both rental and home ownership. The major source of revenue for The LBHDC is the 20% redevelopment tax increment housing set-aside from the City's seven redevelopment project areas. HOME funds will be utilized to acquire additional blighted property across from Renaissance Walk to develop additional affordable residential units. The LBHDC will work with CHODO's and other developers to create additional housing opportunities for low-income and very low-income families and individuals. HOME funds will also be used to provide construction and term financing for the Pacific Avenue Apartments. This development will provide 2, 3 and 4 bedroom units for existing overcrowded families in Long Beach.

The City's Housing Services Bureau works with the LBHDC and the City to continue to identify and finance affordable housing developments and programs that will provide safe, decent and affordable rental and ownership opportunities for Long Beach residents and workers. The Section 8 Downpayment Program is an excellent example of a program that is both cutting edge and meeting the needs of very-low income renters that want to be homeowners.

### **C. REMOVAL OF BARRIERS TO AFFORDABLE HOUSING**

The Housing Action Plan serves as the framework for the allocation of the City's scarce affordable housing resources according to the income (very low, low, moderate) and tenure (owner/renter) of the target population. The Plan aims to maximize investment towards providing quality affordable housing to as many Long Beach residents as possible with a clear and pronounced effect in revitalizing and stabilizing Long Beach neighborhoods. In its initial implementation, HAP will focus efforts in three specific neighborhoods in the City to strengthen and make a difference in those neighborhoods.

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### **D. ECONOMIC DEVELOPMENT**

The City will make substantial progress toward the completion of a major economic recovery program involving construction of new commercial and retail developments. The Pike at Rainbow Harbor has completed construction, providing significant employment opportunities for Long Beach residents. Construction is continuing for a technology park in the City's Westside Industrial Area. Streetscape Improvements encompass crosswalks curb ramps, sidewalks, security lighting and landscaping. Plans are underway for a First Street Parking Structure, which will provide a 750+ car "park and ride" parking structure at the First Street Transit Mall. Construction will soon begin on large sports park within the Central Area of the City. The Business Revitalization Program provides reimbursement of up to \$2,000 per business to commercial property owner and business owners on Santa Fe Avenue and Anaheim Street to improve the exterior of their businesses and ensure proper code standards. Also included is the North Long Beach Redevelopment Project Area that includes \$20 million for neighborhood infrastructure such as local street reconstruction, alleviating drainage problems and improving median island hardscape and landscape. The City is continuing a comprehensive plan to coordinate the hiring and training of employees for new development. The Training and Employment offices use the Welfare-to-Work model to train and place low/moderate income Long Beach residents.

In addition, City programs focus on supporting small businesses. The Small Business Development Center will continue to provide one-on-one business counseling, training and educational workshops, referrals, and "how to" materials to existing and prospective small business owners and entrepreneurs. The Façade Improvement Program in low/moderate income neighborhoods will help to eliminate blight and enhance the exterior appearance of businesses serving low-income families. The Business Start-up Grant Program will encourage new business ventures in low/moderate income neighborhoods by providing small grants to entrepreneurs. The Micro-enterprise Loan program also supports entrepreneurial businesses by providing capital for expansion.

CDBG funds will continue to support the non-profit, community based Empower Long Beach Association (ELBA) and the Atlantic Community Economic Development Corporation (ACED). Both agencies are focused on providing technical assistance, workshops and training to small businesses and residents in Central Long Beach. The work of ACED and ELBA will be coordinated with the City's Small Business Assistance services to avoid duplication and to maximize resources to small businesses serving the City's lowest income neighborhoods.

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### **E. EVALUATE AND REDUCE LEAD-BASED PAINT HAZARDS**

Since 1995, the City's Health and Human Services Department has received three HUD grants totaling over \$8 million dollars to address Lead-Based Paint hazards. In addition, the Department has used a number of funding sources to augment HUD's grant funding, including funding from the following Health Department programs: Childhood Lead Poisoning Prevention Program; Child Health and Disability Clinical Program; and the Hazardous Materials program. To date the program has performed multiple hazard control interventions and provided a lead-safe status to many households. The City of Long Beach is also implementing lead-based paint education and outreach of notifying property owners, tenants and contractors of potential lead hazards for all rehabilitation projects involving pre-1978 properties. This education and outreach will inform of the different protocols to either encapsulate and/or remove lead based paint. The City of Long Beach utilizes a two-tiered approach to the evaluation and elimination of lead-based paint hazards where the problem has been determined to be most prevalent. The lead hazard evaluation program, known as the Childhood Lead Poisoning and Prevention Program (CLPPP) involves outreach, screening, case management, and public education in target communities. The lead hazard reduction program involves environmental testing, lead hazard education, blood-lead testing for children, hazard reduction grants, and follow-up monitoring and testing.

All CDBG and HOME funded residential rehabilitation projects are required to undergo lead-based paint evaluation.

### **F. REDUCE THE NUMBER OF POVERTY LEVEL FAMILIES**

During PY 2004 – 2005 the City will continue a number of activities aimed at reducing the number of poverty level families in Long Beach. The Family Self-Sufficiency Program will be continued. The Workforce Development Bureau will continue to utilize federal, state, and local funding resources to support employment training and development programs and job creation and retention efforts. The One-Stop Career Transition Center provides training and access to employment for Long Beach residents. This includes the Welfare-to-Work program that targets the lowest income residents of the City. The City will continue its annual Youth Employment Services for low/moderate income youth and offer the Hire-A-Youth program that assists with the placement of youth into available job opportunities. As always, the City will continue to advocate and support grant applications of public and private organizations that are consistent with the goals and objectives of the 2000-2005 Consolidated Plan.

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### **G. AFFIRMATIVELY FURTHERING FAIR HOUSING**

The City contracts with the Fair Housing Foundation – a private, nonprofit, nonpartisan educational agency dedicated to promoting the enforcement of fair housing laws. The Fair Housing Foundation works with the City to encourage an atmosphere of open housing opportunities through education, enforcement activities, counseling services, and outreach programs. Fair Housing Foundation investigates discrimination complaints and when the cases are valid they provide counseling, referrals and mediation services. During the City continues to update the *Analysis of Impediments to Fair Housing Choice, (AI)*, and uses it as a guide for other necessary and appropriate actions. The City maintains and revises the AI, as it is a living document that continues to evolve with citizen and community participation.

### **H. PUBLIC HOUSING IMPROVEMENT AND RESIDENT INITIATIVES**

Because the City does not own public housing units, no improvements or initiatives are proposed. The City will continue to inform residents of the Los Angeles County Community Development Commission run Carmelitos Housing project about available City programs, including Welfare-to-Work. In the 2004 – 2005 Program Year, the City of Long Beach continues to develop our working relationship with the Los Angeles County Community Development Commission to increase our activities and improve the living conditions of those residents

### **I. COORDINATION**

The City will continue to coordinate and share ideas with residents, affordable housing providers, other local government entities, and social service agencies to maximize the effectiveness of planned activities. Through the NIS Program and it's Coordinators, the City will bring together various City Departments and Bureaus to identify and develop problem homes/properties. The City will continue its comprehensive community revitalization efforts that involve a variety of staff and departments working together. As the Consolidated Plan continues be developed a series of community meetings and workshops will be held to set new goals and strategies for the future.

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The Consolidated Plan process has increased coordination among the bureaus and departments within the City of Long Beach. Memorandums of Understanding (MOU) with various departments has led to collaborative partnerships using the most effective and experienced staff of the City of Long Beach. Community Development Block Grant financed MOU's with the: Public Works Department to provide for Graffiti Removal and Neighborhood Clean-up; Code Enforcement Department to provide for Intensified Code Enforcement and Fresh Start - Code Enforcement to provide for elimination of extremely blighted properties through condemnation and clearance; the City Prosecutor and City Attorney to provide support of CDBG funded code enforcement cases; the Health and Human Services Department to increase homeless services at the Multi-Service Center for the Homeless and support of the Social Services Grant Program; Parks, Recreation, and Marine Department to provide after school & weekend recreation activities that are offered to youth at risk of gang involvement through the Mobile Recreation Program where recreation services are provided to youth in low income areas where no parks and schools are located; Workforce Development to provide for resume and job interview workshops to low/moderate income youth in target areas;; the Housing Authority to provide Rental Assistance available for a period of two or five years to eligible tenants residing in buildings that have been rehabilitated with HOME loan funds; the Public Works Department to provide upgrades of public facilities and infrastructure for disabled accessibility and to ensure compliance with the Americans with Disabilities Act; and the Police Department to support the four Community Police Centers.

In an effort to increase the direct effectiveness of the Emergency Shelter Grant, Community Development Department will enter into a Memorandum of Understanding with the Health and Human Services Department to coordinate the distribution and supervision of the ESG funds. The Health and Human Services Department prepares the Continuum of Care for the City of Long Beach and submits the City's application for Shelter Plus Care and Supportive Housing Program Grants. The Health and Human Services Department has significant knowledge and expertise with the homeless community and provides assistance to non-profit agencies serving homeless individuals/families.

During the development of the Consolidated Plan, staff met with the Housing Authority to discuss issues and provide information regarding community meetings about the Action Plan. The City of Long Beach currently has only one public housing complex, "Carmelitos", which is owned and operated by the Los Angeles County Housing Authority, (LACHA). The Housing Authority has agreements with the Community Development Commission of the County of Los Angeles and LACHA, which has allowed the Long Beach residents to seek housing assistance and direct referrals to the Carmelitos. Staff also consulted with the Long Beach Housing Authority and Department of Planning and Building to ensure consistency with the HUD Public Housing Authority Strategic Plan and the Housing Element of the City's General Plan. This included meeting with staff and attending Community meetings.

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The Housing Services Bureau administers the City's HOME Programs and other home ownership programs. In the effort to raise awareness of the programs available, the City of Long Beach contacts various non-profit organizations and offer to explain our programs to their members. Over the years, the City has done many home buying workshops for local churches, schools, and community groups.

The City of Long Beach also issues NOFA's to local non-profits to let them know that programs are available. The City also works closely with affordable housing agencies, such as, Habitat-For-Humanity when they have a project located in the City of Long Beach.

The City of Long Beach has worked to also increase its commitment to meet with private and nonprofit agencies that work in the supportive service, housing and economic development fields. The City of Long Beach already has in place partnerships with the Fair Housing Foundation to provide Citywide Fair Housing Services and Counseling; Conservation Corps of Long Beach to provide pre-apprentice training for low/moderate income youth in the field of masonry; the National Conference for Community & Justice to provide a training program that lasts for six months that teaches target area residents the principles of effective leadership and to solve neighborhood problems; and the Atlantic Community Economic Development Corporation and Empower Long Beach Association, Community Based Development Corporations, to coordinate and develop opportunities along Atlantic Ave in the Central Neighborhood Improvement Strategy area.

Copies of the Action Plan will be provided to local entitlement communities including the City and County of Los Angeles to ensure that, whenever possible, programs and services can be coordinated to serve low-income area residents.

### **J. INSTITUTIONAL STRUCTURES**

The City has made a concerted effort to eliminate institutional gaps, and enhance coordination of programs to all segments of the community. The City and non-profits work closely with other governmental entities to determine the critical needs of households in order to ensure CDBG funded programs address gaps in services whenever possible, based on limited resources and expanding demand for services. The City of Long Beach continues to reach out through public meetings and public hearings with the Community Development Advisory Commission to solicit public and non-profit agencies comments on the development and implementation of the Action Plan.

CDBG funds will be used to support the Non-Profit Assistance Program and the Social Service Grant Program. These programs effectively leverage CDBG funds with other resources to address the needs of our low-income residents. HOME funds will be used to partner with CHODO's to increase affordable housing opportunities for low-income Long Beach residents.



## **2004 – 2005 *DRAFT* Action Plan**

### **K. MONITORING STRATEGY**

The Department of Community Development, Neighborhood Services Bureau, is responsible for ensuring that the U.S. Department of Housing and Urban Development (HUD) funds comply with program requirements through the monitoring of program performance. Monitoring is proactive and ongoing to ensure federal compliance, continual receipt of federal funding and the avoidance of penalties, and to evaluate the effectiveness of HUD funded programs. The primary goals of monitoring are to:

- Ensure production and accountability;
- Ensure compliance and consistency with HUD; and
- Evaluate organizational and project performance.

A monitoring plan has been developed and has been implemented. The plan includes:

- Standardized procedures for reporting by program service providers;
- Standardized procedures for and frequency of review and monitoring; and the
- Availability of staff and other resources to assist in meeting HUD regulations.

#### **The Process**

At the beginning of the program year a meeting is set with program providers to discuss the reporting requirements and the monitoring plan.

Program providers are required on a quarterly basis to provide progress reports, which are reviewed for compliance. A site review, held quarterly, is scheduled with the program providers. An entrance interview is held at the beginning with key representatives for clarification of the program's purpose, scope, objectives and goals. HUD required records of information are then reviewed. The review ends with an exit conference, to present preliminary results of the monitoring; provide an opportunity to discuss program compliance and reporting concerns; and provides an opportunity for the program provider to report on steps being taken to address areas of non-compliance or non-performance. Formal notification of the results of the monitoring review is sent to the program provider, which creates a permanent written record; outline concerns and findings; and set deadlines for a written response and corrective actions, if any.

It is the monitors responsibility to provide the technical assistance needed to ensure that the programs are productive and in compliance with federal regulations

## **2004 – 2005 *DRAFT* Action Plan**

### **L. HOME PROGRAM-SPECIFIC REQUIREMENTS**

#### **Resale Provisions, First-Time Homebuyers Activities**

The City of Long Beach will continue to use HOME funds to support a first-time homebuyer program. To ensure affordability, The City of Long Beach will impose either resale or recapture requirements, at its option in, order to assist another homebuyer. HUD previously approved both options. The City of Long Beach will determine which option will be used at initial purchase and so inform the homebuyer. The City of Long Beach may use criteria, including first-time homebuyer qualifications and terms of affordability, which are more restrictive than the current HOME Program regulations.

- Agree to lease-purchase a home in the City of Long Beach
- Complete an approved pre-lease homebuyer education program.
- Cannot own another home while participating in the program.
- Have the ability to pay 1% pf the purchase price at the beginning of the lease (Program Participation Fee).
- Have a minimum credit score of 580 OR can provide proof of on time rent payments over the last 12 months.
- Have at least 12 months of re-established credit after a bankruptcy.
- Willing to repay unpaid collection accounts during the lease period.
- Have a stable source of income sufficient to make a mortgage payment.
- Your household income DOES NOT exceed income limits

#### **Recapture of HOME Investment Option**

##### ***Equity Sharing***

When the net proceeds are sufficient to repay both The City of Long Beach's HOME investment and the homeowner's investment in the home, the City of Long Beach shall recapture a share of the net proceeds that is proportionate to the amount provided by the homeowner and The City of Long Beach for the original purchase. The City of Long Beach may forgive a prorated share of the net proceeds based upon the amount of time the homeowner occupied the unit during the affordability period. The full HOME investment will be recaptured, unless the affordability period has expired, in which case the homeowner shall be entitled to recapture all the net proceeds. "Net Proceeds" is defined as the sales price minus loan repayments and closing costs.

The homeowner's investment is defined as the following costs, if paid by the homeowner: down payment, payments to the principal balance, and the cost of eligible improvements made to the property after purchase.

## **2004 – 2005 *DRAFT* Action Plan**

### ***Enforcement Provision***

The City of Long Beach will record a "Right of First Refusal Agreement" and Trust Deed resale restriction with the homebuyer. This Agreement will ensure that, at a minimum, the full HOME investment will be recaptured from the "net proceeds" of the sale. Where the net proceeds are insufficient to repay both the HOME investment plus the homeowner's investment, The City of Long Beach will forgive a prorated share of the HOME investment based on the amount of time the homeowner occupied the unit during the affordability period. In such case, the homeowner will not be permitted to recover more than the homeowner's investment, as defined above. The prorated share shall be based on an affordability period of 30 years for newly constructed units and 20 years for all other properties, regardless of the amount of HOME investment.

### **M. HOME MATCH PROVISION**

The City incurs a matching obligation for HOME funds it expends, except for those associated with FY 1992 HOME funds, HOME administrative and planning funds, CHDO operating expenses, CHDO capacity-building funds, or CHDO site control, technical assistance, and seed money loans for projects that do not go forward. Matching contributions must then be made to offset the obligations. The obligation must then be satisfied by the end of the federal program year in which it occurred.

### **N. HOME MONITORING STANDARDS**

The City of Long Beach will follow monitoring standards and procedures to review affordable housing projects it has funded in order to ensure compliance with HOME program regulations. The City's HOME monitoring standards and procedures are as follows:

- 1) The City will monitor the HOME program to ensure that HOME is used in conjunction with nonprofit partners, including Community Housing Development Organizations (CHDOs), in accordance with HOME regulations. The City evaluates organizations' qualifications and designates them as CHDOs. The City will use a minimum of 15 percent of its annual allocation for housing owned, developed or sponsored by CHDOs.
- 2) The City will monitor all activities undertaken with HOME funds to ensure that they are part of the City's Consolidated Plan.
- 3) The City will review the status of HOME grants to monitor the 24 month deadline to commit HOME funds, and the five year deadline to expend HOME funds.
- 4) The City will leverage HOME funds with private, local and nonprofit dollars. The HOME regulations at 92.218-92.222 states that a 25 percent matching obligation is incurred for the HOME funds expended. A record of match obligation and contributions will be maintained on a match log. Match will be reported to HUD annually in the Consolidated Annual Performance Evaluation Report.

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- 5) The City will monitor HOME activities to ensure that the activities are eligible under the HOME Program and the associated costs are related to affordable housing tasks.
- 6) The City will monitor HOME activities to ensure compliance with minimum HOME investment requirements. The minimum amount of HOME funds is an average of \$1,000, multiplied by the number of HOME-assisted units in a project. The City will also monitor HOME activities to ensure compliance with the maximum per-unit HOME subsidy limits applicable to the City of Long Beach.
- 7) The City will monitor HOME activities to ensure compliance with the HOME maximum purchase price/after-rehab value limits, the 203(b) limits, applicable to the City of Long Beach, for owner-occupied and homebuyer properties. The City will conduct the required frequency of property inspections as stated in the HOME regulations. At least 15 percent of the HOME-assisted rental units in a project, and a minimum of one unit in every building, shall be inspected during the period of affordability per the following schedule: 1 – 4 units, every 3 years; 5 – 25 units, every 2 years; and 26 or more units, annually. The City will monitor HOME funded rehabilitation work to ensure compliance with methods and materials to be used when performing rehabilitation activities.
- 8) The City will monitor HOME activities to ensure that HOME funds are used to assist households with incomes at or below 80% of the area median income, and to ensure that for each annual HOME allocation, 90 percent of the occupants of HOME-assisted rental units and households assisted with HOME-funded TBRA have incomes that are 60 percent or less of the area median, and 20 percent of the units in each rental housing project containing five or more units are occupied by tenant households with incomes at or below 50 percent of median income. Tenant household incomes of tenants residing in HOME-assisted rental units will be re-certified on an annual basis.
- 9) The City will monitor homebuyer and rental projects during the applicable period of affordability, of 5, 10, 15, or 20 years after project completion, based on the amount of HOME investment per unit. During the applicable period of affordability the City will annually review tenant household incomes and rents for compliance with HOME Program requirements.
- 10) The City will conduct regular monitoring and keep appropriate records, as required by the HOME regulations and crosscutting federal regulations, to meet program and project requirements.

## 2004 – 2005 *DRAFT* Action Plan

### O. HOME REFINANCING GUIDELINES FOR HOME INVESTMENT PARTNERSHIPS PROGRAM; REFINANCING WITH REHABILITATION GUIDELINES

#### A. Background

This Consolidated Plan includes the HOME Investment Partnerships Program (HOME). Under certain circumstances HOME allows the use of HOME funds for refinancing. However, the HUD regulations, at 24 CFR 92.206(b), require that "Refinancing Guidelines" be included in the local participating jurisdiction's Consolidated Plan. Subject to certain HUD requirements, the local participating jurisdiction designs its own "Refinancing Guidelines", and includes these guidelines in the Consolidated Plan for public input and HUD review/approval.

The HOME regulations, at 24 CFR 92.206(b), allow HOME funds to pay "the cost to refinance existing debt secured by housing that is being rehabilitated with HOME funds:

1. For single family (1 to 4 family) owner-occupied housing when lending HOME funds to rehabilitate the housing, if the refinancing is necessary to reduce the overall housing costs to the borrower and make the housing more affordable;
2. For multifamily projects, when lending HOME funds to rehabilitate the units if refinancing is necessary to permit or continue affordability under 24 CFR 92.252. The Participating Jurisdiction (PJ) must establish refinancing guidelines and state them in its consolidated plan."

It is the City's understanding that the HUD Los Angeles Area Office staff has orally confirmed that HUD's intent in the above-stated 24 CFR 92.206 (b) reference to "the cost to refinance existing debt" is not simply to use HOME funds to pay for the lender's costs and fees associated with a refinancing, but also to pay for the refunding in replacing the existing debt with new debt.

#### B. Refinancing Guidelines

The proposed "Refinancing Guidelines" below describe the conditions under which the City of Long Beach will use HOME funds in any project proposing to refinance existing debt on a multifamily housing property.

1. **NOT FOR SINGLE-FAMILY HOUSING:** Although HUD HOME regulations allow HOME funds for refinancing in connection with "single family (one to four family) housing", the City of Long Beach staff is proposing that HOME funds to refinance may only be allowed in connection with multifamily housing projects; refinancing may not be allowed with single family housing; HUD defines "single family housing" as one to four units, including one owner-occupied unit.

## 2004 – 2005 *DRAFT* Action Plan

2. **"HOME funds cannot be used to refinance multifamily loans made or insured by any Federal program, including CDBG".** (This is a HOME regulations requirement, at 24 CFR 92.206(b)(2)(vi)).
3. **HOME funds may not be used to refinance properties that previously received HOME funding unless the affordability period has expired.** This is a HOME regulations requirement. It is stated, at 92 CFR 92.214(a)(7), that HOME funds may not be used to provide HOME assistance (beyond one year after project completion) to a project previously assisted with HOME funds during the period of affordability established in the original written agreement.
4. **Use of HOME funds for refinancing will only be allowed in multifamily projects, which are proposed to be rehabilitated with HOME funds.** This is a HOME regulations requirement. It is stated, at 24 CFR 92.206(b), that HOME funds may be used to pay "the cost to refinance existing debt secured by housing that is being rehabilitated with HOME funds"(emphasis added).
5. **The refinancing must be necessary to permit or continue affordability** under HOME regulations at 24 CFR 92.252 ("Qualification As Affordable Housing: Rental Housing"). The purpose of the refinancing must be to maintain current affordability and/or create additional affordable units. This is a HOME regulations requirement at 24 CFR 92.206(b)(2).
6. **The new investment of HOME funds for refinancing can be made either to maintain current affordable units, or to create additional affordable units.**  
Levels of affordability will be, at a minimum, those required by the HOME Program regulations. This guideline is a HOME regulations requirement, at 24 CFR 92.206(b)(2)(iii), the Guidelines must "state whether the new investment is being made to maintain current affordable units, create additional affordable units, or both."

For those projects which currently have affordable (non HOME-funded) deed-restricted units and which may seek to use HOME Program "Refinancing With Rehabilitation" the requirement to "maintain current affordable units or create additional affordable units" may also be met by increasing the project's current affordability level. For example, an increased affordability level may be achieved:

- i. by lowering the existing rent restrictions;
- ii. by increasing the number of affordable/restricted units;
- iii. by extending the term of existing affordability restrictions; or
- iv. by a combination thereof.

The level of additional affordability (if any) will be determined in the context of overall financial feasibility of each financing.

## 2004 – 2005 *DRAFT* Action Plan

7. **Regardless of the amount of HOME funds invested, the minimum affordability period shall be at least 15 years.** This is a HOME regulations requirement at 24 CFR 92.206(b)(2) and by 24 CFR 92.206(b)(2)(iv). The actual affordability period will be the subject of negotiation on each project.
  8. **The investment of HOME funds for refinancing will be allowed jurisdiction-wide. Eligible properties must be located in the City of Long Beach.** This is a HOME regulations requirement at 24 CFR 92.206(b)(2)(v), which requires the guidelines to specify whether the investment of HOME funds, for refinancing, will be jurisdiction-wide or limited to a specific geographic area, such as a neighborhood identified in a neighborhood revitalization strategy.
  9. **Whenever HOME funds are used for refinancing, the City of Long Beach staff will require a review of management practices to determine that:**
    - i. **"disinvestment" in the property has not occurred; and** HUD regulations do not define "disinvestment". Within these Guidelines, the term "disinvestment" shall mean an intentional and avoidable reduction in capital investment which results in a failure to either construct, maintain or replace capital assets [i.e., buildings, equipment, furnishings, fixtures, property infrastructure, etc.] in accordance with the HUD minimum property standards enumerated at 24 CFR 92.251 and as determined by the City of Long Beach staff;
    - ii. **the long term needs of the project can be met; and**
    - iii. **the feasibility of serving the targeted population over an extended affordability period can be demonstrated.**
- This is a HOME regulations requirement at 24 CFR 92.206(b)(2)(ii). The City of Long Beach staff will either conduct this review of management practices, or select a consultant (costs to be borne by the owner) to conduct such a review.
10. **In any project using HOME funds for "Refinancing With Rehabilitation" the owner(s) would not be allowed to take cash out of the refinancing.** However, a reasonable developer fee (which shall be subject to negotiation) for a project would be considered a project expense and would not be considered to be taking cash out of the refinancing. HOME regulations do not allow owners to withdraw cash from the refinancing. 24 CFR 92.205(d) states that only the actual HOME eligible development costs (i.e. costs eligible under 92.206(a),(b),or (c)) of the assisted units may be charged to the HOME program. Neither Sections 92.206(a) or (b) or (c) authorize the retention of refinanced HOME funds by the owner.
  11. **The minimum amount of HOME funds that can be invested in a project is \$1,000 times the number of HOME-assisted units in the project; this is a HOME regulations requirement.**

## 2004 – 2005 *DRAFT* Action Plan

12. Projects seeking to use HOME funds for "Refinancing With Rehabilitation" **must be in compliance with all regulations for the HOME Investment Partnership Program at 24 CFR 92.**
13. **There will be a minimum "required ratio" between rehabilitation and refinancing as follows: within a proposed project up to 85% of the project's HOME funds may be used for refinancing and at least 15% of the project's HOME funds must be used for rehabilitation.** The HOME regulations require, at 24 CFR 92.206(b)(2)(i), that whenever HOME funds are used for refinancing, the rehabilitation must be the "primary eligible activity" and that this "primary eligible activity" requirement is met either by establishing a minimum level of rehabilitation per unit or by establishing a "required ratio" between rehabilitation and refinancing. HUD HOME regulations do not specify the amount of this "required ratio" and allow the participating jurisdiction to propose the "required ratio." Staff will determine the ratio based on the amount of HOME funds invested, leverage of HOME funds, and financial feasibility.
14. **Under these Guidelines, the property proposing to use HOME for refinancing may only be owned by non-profit owners or by public entities including the Long Beach Housing Development Company;**(however, there would be a prohibition on ownership interests which are contrary to the HUD conflict of interest prohibitions at 24 CFR 92.356 [HOME "Conflict of Interest"], or 24 CFR 85.36 ["Procurement"], or 24 CFR 84.42 ["Codes of Conduct"]).

HUD HOME regulations do not limit property ownership in connection with refinancing. However, under these Guidelines, in order to encourage housing activity by non-profits, the City of Long Beach has decided to exclude for-profit owners from using HOME funds for "Refinancing With Rehabilitation" and give priority to non-profits which are designated as Community Housing Development Organizations.

15. **Loan Terms** - These "Refinancing With Rehabilitation Guidelines" are intended to be used in conjunction with other existing HOME-funded programs previously approved by the City of Long Beach ("other City of Long Beach existing HOME programs"). The City of Long Beach staff will superimpose these Guidelines onto the "other City of Long Beach existing HOME programs". To the extent that these Guidelines may be inconsistent with the requirements of the "other City of Long Beach existing HOME programs" the more restrictive requirements will apply.



## **2004 – 2005 *DRAFT* Action Plan**

16. These "Refinancing With Rehabilitation Guidelines" are minimum guidelines for conformance with HUD minimum requirements, and they may be subject to further additional restrictions or limitations (including but not limited to funding availability) as determined by the City of Long Beach. These Guidelines serve to obtain HUD's approval of a general framework and create a potential alternative for the City of Long Beach. However approval of these Guidelines does not create an obligation or requirement that the City of Long Beach will make loans utilizing Refinancing With Rehabilitation. The City of Long Beach is authorized to modify, (after notification to HUD), these "Refinancing With Rehabilitation Guidelines" to the extent that any provisions in these "Refinancing With Rehabilitation Guidelines" may be inconsistent with the City of Long Beach-current (or future) adopted Policies.

### **P. PROPOSED PROJECTS**

The Listing of Proposed Projects on the following pages indicates activities that are planned for implementation during PY 2004 – 2005.

In developing the activities of the 2004 – 2005 Action Plan to be undertaken, the City of Long Beach evaluated priorities with the following in mind:

- ⦿ Low and moderate-income households will be the focus of services.
- ⦿ Activities will be designed to best meet the needs of low and moderate-income households.
- ⦿ There is an inadequate amount of funds to provide services to serve all low-income households, therefore, funds must be maximized and leveraged to meet the wide range of community needs.

## 2004 – 2005 *DRAFT* Action Plan Budget & Proposed Programs

### Project #1. Residential Rehabilitation

**\$1,327,773**

#### 1. Home Improvement Rebate Program

\$2000 grants to be rebated to targeted low/moderate income residential property for exterior improvements.

**Public Benefit:** Low And Moderate Income Housing

**Geographic Distribution:** CDBG Identified Areas

Performance Measures	Outcome Indicators
350 Single Housing Units	Improve one-to-four unit family buildings owned by very low, low and moderate-income households. Improve desirability of neighborhoods by addressing City housing code standards.

#### 2. Tool Rental Assistance Program

Rental vouchers to be provided to targeted residential property Owners for use of tools to improve residential properties.

**Public Benefit:** Low and Moderate Income Housing

**Geographic Distribution:** CDBG Identified Areas

Performance Measures	Outcome Indicators
50 Single Housing Units	Improve one-to-four unit family buildings owned by very low, low and moderate-income households. Improve desirability of neighborhoods by addressing City housing code standards.

#### 3. Home Security Program

\$800 grants to be rebated to targeted residential property owners for security lights and deadbolt locks.

**Public Benefit:** Low and Moderate Income Housing

**Geographic Distribution:** CDBG Identified Areas

Performance Measures	Outcome Indicators
175 Single Housing Units	Improve one-to-four unit family buildings owned by very low, low and moderate-income households. Increase home security

## 2004 – 2005 *DRAFT* Action Plan Budget & Proposed Programs

### Residential Rehabilitation (Continued)

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#### 4. Neighborhood Landscape Program

Provides up to \$1,000 to commercial and residential property for plants, materials and/or concrete removal to install landscaping to prevent instances of graffiti vandalism.

**Public Benefit:** Low and Moderate Income Housing

**Geographic Distribution:** CDBG Identified Areas

Performance Measures	Outcome Indicators
40 units to be assisted	Reduction of vandalism and graffiti. Provide landscaping that beautifies neighborhoods.

#### 5. Support for Program Delivery

Support for all residential Rehabilitation activities, such as marketing, intake and processing of program application.

**Public Benefit:** Low and Moderate Income Housing

**Geographic Distribution:** CDBG Identified Areas

Performance Measures	Outcome Indicators
4 Organizations to be assisted in the improvement of 1,200 Housing Units	Improve one-to-four unit family buildings owned by very low, low and moderate-income households. Improve desirability of neighborhoods by addressing City housing code standards.

## 2004 – 2005 *DRAFT* Action Plan Budget & Proposed Programs

### Project #2. Public Service

**\$1,348,697**

#### 1. Neighborhood Police Centers

Storefront Community Police Centers are staffed by retired police officers, community residents and City staff to assist residents in filing crime reports, providing crime awareness information and solving neighborhood problems directly or through referrals.

**Public Benefit:** Low and Moderate Area

**Geographic Distribution:** Specifically Targeted CDBG Areas

Performance Measures	Outcome Indicators
1,200 people to be assisted	Provide public and community services for low and moderate-income residents and those with special needs. Increase opportunities to report crime anonymously. Provide referrals to Code Enforcement and other City Services to assist with solving neighborhood problems.

#### 2. Neighborhood Improvement Strategy (NIS) Social Service

Program designed to provide community focused education that will assist residents in designated neighborhoods to take action in identifying neighborhood problems and accessing resources to solve these problems. The NIS emphasizes the importance of community participation in achieving sustainable success in making physical improvements to neighborhood structures, streets, alleys and other blighted conditions.

**Public Benefit:** Low and Moderate Area

**Geographic Distribution:** Specifically Targeted CDBG Areas

Performance Measures	Outcome Indicators
50 Community Meetings 20 Neighborhood Clean-Ups	Remove neighborhood blight Educate residents about how to access resources and resolve neighborhood problems independently Promote community empowerment Eliminate dumping of large items in alleys and on streets Remove graffiti

## 2004 – 2005 *DRAFT* Action Plan Budget & Proposed Programs

### Public Service (Continued)

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#### 3. Neighborhood Development Center

Administrative and technical training for organizations located within target zone. A community room and meeting space is also available for organizations.

**Public Benefit:** Low and Moderate Area

**Geographic Distribution:** Specifically Targeted CDBG Areas

Performance Measures	Outcome Indicators
Provide publication assistance to ten neighborhood groups each quarter to publish a total of 120,000 newsletters each year.	Neighborhood groups have resources available to educate, communicate with, and mobilize their neighbors.
Provide 120 grant proposal technical assistance sessions to neighborhood and community groups per year.	More neighborhood groups have the opportunity to seek funds and resources to enhance the safety, physical appearance and pride of their communities.

#### 4. Neighborhood Leadership Training Program

6-month training program teaching target area residents the principles of effective leadership and provides examples of how to solve neighborhood problems. Each student must complete a community project.

**Public Benefit:** Low and Moderate Area

**Geographic Distribution:** Specifically Targeted CDBG Areas

Performance Measures	Outcome Indicators
45 persons to graduate from program	Assist residents in transforming the Long Beach Community through improvement projects. Enhance the current skills, abilities and knowledge of neighborhood leaders. Diversify the Communities leaders by including minorities and women.

## 2004 – 2005 *DRAFT* Action Plan Budget & Proposed Programs

### Public Service (Continued)

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#### 5. Social Services Grant Program

Coordinated with the Health and Human Services Department. Provides large scale funding grants to nonprofit organizations serving low/moderate income persons.

**Public Benefit:** Low and Moderate Area

**Geographic Distribution:** Specifically Targeted CDBG Areas

Performance Measures	Outcome Indicators
10 projects to be awarded	Provides supportive services and housing for homeless and persons at-risk of becoming homeless. Provides needed public and community services for low and moderate-income persons and those with special needs.

#### 6. Multi-Services Center

Coordinated with the Health and Human Services Department. Provide supportive services to individuals and families that are homeless or at risk of becoming homeless through Case Management and Counseling.

**Public Benefit:** Low and Moderate Limited Clientele

**Geographic Distribution:** CDBG Identified Areas

Performance Measures	Outcome Indicators
3,000 individuals per year	Provides supportive services for homeless individuals and persons at-risk of becoming homeless. Provides housing assistance and transportation for homeless individuals and persons at-risk of becoming homeless.

#### 7. Graffiti Removal Program

Removal of graffiti from private and public property in order to improve neighborhoods and discourage further graffiti. The program is offered citywide at no cost to property owners or tenants. Free paint for graffiti removal is also offered through this program. Graffiti removal crews respond to calls for service to paint out graffiti.

**Public Benefit:** Low and Moderate Area

**Geographic Distribution:** CDBG Identified Areas

Performance Measures	Outcome Indicators
27,905 persons to be assisted	Reduction of blight from neighborhoods.

## 2004 – 2005 *DRAFT* Action Plan Budget & Proposed Programs

### Project #3. Youth Recreation & Gang Prevention

**\$572,707**

#### 1. After School & Weekend Recreation

Provides After school & weekend recreation activities offered to youth at risk of gang involvement.

**Public Benefit:** Low and Moderate Limited Clientele

**Geographic Distribution:** Specifically Targeted CDBG Areas

Performance Measures	Outcome Indicators
105,640 youths to participate	Provides needed community services for low and moderate-income youth. Youth have safe place for constructive activities.

#### 2. Washington School Neighborhood Youth Services

Activities offered to youth at risk of gang involvement

**Public Benefit:** Low and Moderate Limited Clientele

**Geographic Distribution:** Specifically Targeted CDBG Areas

Performance Measures	Outcome Indicators
4,898 youths to participate in activities	Provides needed community services for low and moderate-income youth. Youth have safe place for constructive activities.

#### 3. Mobile Recreation Program

Recreation services provided to youth in low income areas where no parks and schools are located. Supplies are driven to areas. Streets are closed during activities.

**Public Benefit:** Low and Moderate Limited Clientele

**Geographic Distribution:** Specifically Targeted CDBG Areas

Performance Measures	Outcome Indicators
16,363 youths to participate	Provides needed community services for low and moderate-income youth. Youth have safe place for constructive activities.

## 2004 – 2005 *DRAFT* Action Plan Budget & Proposed Programs

### Youth Recreation & Gang Prevention (Continued)

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#### 4. Middle School Recreation Program

Activities provide for area youth to promote self-growth, job skills, and alternatives to gang involvement

**Public Benefit:** Low and Moderate Limited Clientele

**Geographic Distribution:** Specifically Targeted CDBG Areas

Performance Measures	Outcome Indicators
1,287 youth to participate in center activity	Provides needed community services for low and moderate-income youth. Youth have safe place for constructive activities.



## 2004 – 2005 *DRAFT* Action Plan Budget & Proposed Programs

### **Project #4. Code Enforcement & Property Maintenance** **\$2,525,839**

#### **1. Code Enforcement – Intensified Code Enforcement (ICE)**

Activities to eliminate blighted properties through code enforcement and property maintenance activities within target areas

**Public Benefit:** Low and Moderate Incomes

**Geographic Distribution:** Specifically Targeted CDBG Areas

<b>Performance Measures</b>	<b>Outcome Indicators</b>
23,619 estimated properties to be inspected	Reduce blighted properties.
1,291 cases to be completed	Beautify Neighborhoods.
1,414 cases to be opened	

#### **2. Nuisance Abatement/Property Management Training**

Provide property management training seminars and programs to assist neighborhood residents with eliminating neighborhood nuisances. Training workshops are provided to educate residents on public nuisance laws, property ownership responsibilities, effective mediation techniques, documenting nuisance problems, and procedures for filing actions in small claims courts.

**Public Benefit:** Low and Moderate Incomes

**Geographic Distribution:** Specifically Targeted CDBG Areas

<b>Performance Measures</b>	<b>Outcome Indicators</b>
Provide training and technical assistance to 720 residents to address neighborhood problems.	Residents will have access to resources to assist them to address neighborhood problems.
Provide mediation assistance to 84 residents to address neighborhood disputes.	Residents will be empowered to leverage resources to address their own neighborhood concerns.
Provide 60 written referrals from concerned residents to appropriate City departments.	

## 2004 – 2005 *DRAFT* Action Plan Budget & Proposed Programs

### **Code Enforcement & Property Maintenance (Continued)**

#### **3. Neighborhood Improvement Strategy (NIS) Proactive Code Enforcement**

Identifies potential blight in neighborhoods and on business corridors. Once problems are identified, property/business owners are contacted and provided information about how to access City resources that are available to improve the physical appearance of their residence and/or business. Program eliminates blighted conditions in low/moderate income areas.

**Public Benefit:** Low and Moderate Area

**Geographic Distribution:** Specifically Targeted CDBG Areas

<b>Performance Measures</b>	<b>Outcome Indicators</b>
50,000 housing units inspected	Remove neighborhood blight. Track results of inspections to insure code compliance.

#### **4. Code Enforcement – Fresh Start**

Activities to eliminate extremely blighted properties through condemnation and clearance within fresh start project area.

**Public Benefit:** Low and Moderate Incomes

**Geographic Distribution:** Specifically Targeted CDBG Areas

<b>Performance Measures</b>	<b>Outcome Indicators</b>
62 cases to be started 49 cases to be completed	Remove neighborhood blight. Absentee landlords held accountable for substandard conditions.

#### **5. City Prosecutor– Code Enforcement**

City Prosecutor support of CDBG funded code enforcement cases

**Public Benefit:** Low and Moderate Incomes

**Geographic Distribution:** Specifically Targeted CDBG Areas

<b>Performance Measures</b>	<b>Outcome Indicators</b>
75 cases to be initiated 59 cases to be completed 151 cases will be active	Remove neighborhood blight. Absentee landlords held accountable for substandard conditions.

## 2004 – 2005 *DRAFT* Action Plan Budget & Proposed Programs

### Project #5. Facility Improvements

**\$2,058,137**

#### 1. Nonprofit Assistance Program (NAP)

NAP provides facility improvements to nonprofit organizations serving low/moderate income persons

**Public Benefit:** Low and Moderate Limited Clientele

**Geographic Distribution:** CDBG Identified Areas

Performance Measures	Outcome Indicators
9 new projects to receive approval 7 projects to be completed	Improve buildings and facilities occupied by nonprofit agencies that provide a public service to Long Beach residents. Enhance social services.

#### 2. Public Facility/Infrastructure Access (Americans with Disabilities Act)

Designed to upgrade public facilities and improve infrastructure for disabled accessibility and to ensure compliance with the Americans with Disabilities Act, ADA.

**Public Benefit:** Low and Moderate Limited Clientele

**Geographic Distribution:** CDBG Identified Areas

Performance Measures	Outcome Indicators
21 facilities to be funded	Public facilities will be fully accessible to disabled individuals. Public facilities will be improved.

#### 3. New Park Development

Ensures accessibility for the disabled and complies with the Americans with Disabilities Act.

**Public Benefit:** Low and Moderate Limited Clientele

**Geographic Distribution:** CDBG Identified Areas

Performance Measures	Outcome Indicators
One park to receive ADA improvement	Park facilities will be fully accessible to disabled individuals. Park facilities will be improved.

## 2004 – 2005 *DRAFT* Action Plan Budget & Proposed Programs

### Facility Improvements (Continued)

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#### 4. Neighborhood Partners Program

Provides neighborhood/community groups within CDBG target zone, with matching grants of up to \$5000 in goods and services for community projects. The projects must have a public benefit and be supported by the organization's governing body, as well as the affected neighborhood. Providing for the improvement and enhancement of facilities serving low/moderate income neighborhoods.

**Public Benefit:** Low and Moderate Limited Clientele

**Geographic Distribution:** CDBG Identified Areas

Performance Measures	Outcome Indicators
15 projects to be completed	Engage residents in improving their own neighborhoods. Complete projects that improve/beautify low-income neighborhoods.

#### 5. Mural Arts Program

Murals painted with community input and placed at various locations to deter graffiti vandalism. Offers a deterrent to graffiti by creating murals at locations repeatedly targeted for graffiti vandalism. Community volunteers work with artists to design/paint murals.

**Public Benefit:** Low and Moderate Limited Clientele

**Geographic Distribution:** CDBG Identified Areas

Performance Measures	Outcome Indicators
2 Murals to be completed 122 Existing murals maintained	Improve public facilities. Reduce Graffiti Beautify neighborhoods. Provide youth with art experiences.

#### 6. Neighborhood Sidewalk Program

Program that trains youth to create sidewalks to improve and enhance low/moderate income neighborhoods.

**Public Benefit:** Low and Moderate Area

**Geographic Distribution:** CDBG Identified Areas

Performance Measures	Outcome Indicators
Create 500 Square Feet of Sidewalk	Improve neighborhood infrastructure. Job training and skills for youth.

## 2004 – 2005 *DRAFT* Action Plan Budget & Proposed Programs

### Facility Improvements (Continued)

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#### 7. Sidewalk Replacement Project

Rehabilitates sidewalks to improve and enhance low/moderate income neighborhoods that will be overseen by the City's Public Works Department.

**Public Benefit:** Low and Moderate Area

**Geographic Distribution:** CDBG Identified Areas

Performance Measures	Outcome Indicators
Install sidewalks in ten low-income neighborhoods.	Improve infrastructure. Increase accessibility for the disabled.

#### 8. Chittick Field Park Improvement

Improving a park with inclusions of additional recreational facilities within a low/moderate income residential area. Improvements include construction of an amphitheater, picnic groves, sports fields, basketball courts, additional trees and landscaping. CDBG funds will leverage State grants funds on a dollar for dollar basis.

**Public Benefit:** Low and Moderate Limited Clientele

**Geographic Distribution:** Specifically Targeted CDBG Areas

Performance Measures	Outcome Indicators
One Park to receive general improvement	Improve park facilities and make necessary infrastructure improvements to serve low and moderate-income persons. Create more open space.

#### 9. Urban Forestry Program

Utilizing neighborhood volunteers plant and maintain trees along public parkways in target areas.

**Public Benefit:** Low And Moderate Limited Clientele

**Geographic Distribution:** CDBG Identified Areas

Performance Measures	Outcome Indicators
500 trees to be planted	Beautify neighborhoods. Engage residents in improving their neighborhoods.

## 2004 – 2005 *DRAFT* Action Plan Budget & Proposed Programs

### **Project #6.Economic Development (City-Wide)**

**\$1,411,937**

#### **1. Economic Development Revolving Loan Program**

Loans to commercial and industrial businesses, for equipment, fixtures, and working capital to provide jobs or services to low/moderate income persons

**Public Benefit:** Low and Moderate Jobs

**Geographic Distribution:** CDBG Identified Areas

<b>Performance Measures</b>	<b>Outcome Indicators</b>
Twelve loans to be funded	Retain, expand and attract businesses. Create jobs.

#### **2. GROW Long Beach Fund**

Leverage CDBG dollars through GROW America fund that issues loans to businesses creating jobs for low/moderate income persons

**Public Benefit:** Low and Moderate Jobs

**Geographic Distribution:** Citywide

<b>Performance Measures</b>	<b>Outcome Indicators</b>
Six loans to be provided	Retain, expand and attract businesses. Create jobs.

#### **3. Microenterprise Loan Program**

Loans assisting businesses owned by low/moderate income persons having 5 or less employees, including the owner. Businesses serve low/moderate income communities

**Public Benefit:** Low and Moderate Jobs

**Geographic Distribution:** Citywide

<b>Performance Measures</b>	<b>Outcome Indicators</b>
Ten loans to be provided	Retain, expand and attract businesses. Create jobs.

## 2004 – 2005 *DRAFT* Action Plan Budget & Proposed Programs

### Economic Development (City-Wide – Continued)

#### 4. Long Beach Area Certified Development Corp

Support of Area Certified Development Corporation servicing business loans and providing technical assistance to area business

**Public Benefit:** Low and Moderate Jobs

**Geographic Distribution:** CDBG Identified Areas

Performance Measures	Outcome Indicators
Service existing loans and provide technical assistance	Retain, expand and attract businesses. Create jobs.

#### 5. Staff & Program Delivery

Support for all Economic Development activities, such as marketing, intake and processing of program applications

Performance Measures	Outcome Indicators
20 Loans to be initiated plus maintenance of existing loans	Retain, expand and attract businesses. Create jobs.

#### 6. Loan Program for Area Benefit

Working capital loans targeted to Minority Businesses.

Performance Measures	Outcome Indicators
Four loans to be initiated	Retain, expand and attract businesses. Create jobs.

## 2004 – 2005 *DRAFT* Action Plan Budget & Proposed Programs

### Project #7. Economic Development – (Target Area)

**\$2,365,532**

#### 1. **Neighborhood Business Investment Program**

Providing working capital grants up to \$2000 for start-up businesses serving low/moderate income areas.

**Public Benefit:** Low and Moderate Area

**Geographic Distribution:** CDBG Identified Areas

Performance Measures	Outcome Indicators
75 businesses to be awarded	Retain businesses.

#### 2. **Small Business Outreach Program**

Outreach to businesses within low/moderate income target areas. Program provides counseling, technical assistance and access to loan programs

**Public Benefit:** Low and Moderate Area

**Geographic Distribution:** CDBG Identified Areas

Performance Measures	Outcome Indicators
800 businesses to be interviewed	Increase in business loan applications. Increase attendance at business seminars.

#### 3. **Small Business Development Center**

Service includes business workshop, training and one-on-one counseling to individuals

**Public Benefit:** Low And Moderate Area

**Geographic Distribution:** CDBG Identified Areas

Performance Measures	Outcome Indicators
500 businesses to receive one-on-one counseling 30 business development workshops to be conducted 500 business workshop attendees	Increase in business loan applications. Increase attendance at business seminars.



## 2004 – 2005 *DRAFT* Action Plan Budget & Proposed Programs

### Economic Development – (Target Area - Continued)

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#### 4. Atlantic Avenue Community Economic Development Corporation (ACED)

Neighborhood based Development Corporation. Coordinating development opportunities along Atlantic Avenue in Central NIS area

**Public Benefit:** Low and Moderate Area

**Geographic Distribution:** CDBG Identified Areas

Performance Measures	Outcome Indicators
Provide Technical support to Central area of Long Beach.	Computer training for Central Area residents.

#### 5. Business Revitalization Program

Provides reimbursement of up to \$2,000 per business to commercial property owner and business owners on Santa Fe Avenue and Anaheim Street to improve the exterior of their businesses and ensure proper code standards.

**Public Benefit:** Low and Moderate Area

**Geographic Distribution:** CDBG Identified Areas

Performance Measures	Outcome Indicators
30 businesses to be assisted	Improve businesses serving low-income areas. Beautify neighborhoods.

#### 6. Hire-A-Youth

Provide resume and job interview workshops to low/moderate income youth in target areas.

**Public Benefit:** Low and Moderate Area

**Geographic Distribution:** CDBG Identified Areas

Performance Measures	Outcome Indicators
140 youths to be employed	Job creation, experience and skills training for youth. Business assistance by providing qualified employees.

## 2004 – 2005 *DRAFT* Action Plan Budget & Proposed Programs

### Economic Development – (Target Area - Continued)

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#### 7. Future Generations Computer Profession Program

Provide specialized computerized training design with basic job skills including; resume building and job referral activities for youth.

**Public Benefit:** Low and Moderate Area

**Geographic Distribution:** CDBG Identified Areas

Performance Measures	Outcome Indicators
1,492 youths to participate	Job skills and training in high demand technical profession. Practical experience and creation of portfolio of work. Job placement assistance.

#### 8. Empowerment Zone Support

Activities to support community group developed during federal empowerment zone designation application process.

**Public Benefit:** Low and Moderate Area

**Geographic Distribution:** CDBG Identified Areas

Performance Measures	Outcome Indicators
Technical assistance to be provided to organizations	Provides first time home buying assistance to low and moderate-income persons. Central area businesses served.

## 2004 – 2005 *DRAFT* Action Plan Budget & Proposed Programs

### Project #8. Administration

\$2,317,434

#### 1. Fair Housing Services

Citywide Fair Housing Services and Counseling.

**Public Benefit:** Low and Moderate Area

**Geographic Distribution:** Citywide

Performance Measures	Outcome Indicators
3,265 landlord/tenant complaints to be received and investigated	Assists citizens to resolve Landlord/Tenant issues.
205 discrimination complaints to be received and investigated	Helps maintain equal accessibility to housing for all people regardless of race, sexual orientation and family status.

#### 2. Citizen Participation

Monthly Activities to educate and involve residents in the creation and implementation of the City's Consolidated Plan, Action Plan, and Consolidated Annual Performance and Evaluation Reports. Supports the City's Community Development Advisory Commission (CDAC) and other various activities.

**Public Benefit:** Low and Moderate Area

**Geographic Distribution:** Citywide

Performance Measures	Outcome Indicators
Community Development Advisory Committee, and solicitation of public comment from City residents.	Residential participation in public meetings.

#### 3. Program Administration

General management, planning, oversight, coordination, monitoring, evaluation and reporting of CDBG funded programs.

**Public Benefit:** Low and Moderate Area

**Geographic Distribution:** CDBG Identified Areas

Performance Measures	Outcome Indicators
Development of Action Plan, and CAPER documents.	Compliance with Federal requirements. Meets HUD program deadlines. Maintains monitoring schedules.

## 2004 – 2005 *DRAFT* Action Plan Budget & Proposed Programs

### Administration (Continued)

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#### 4. Homeless Services Coordination

Provides administrative support of the Emergency Shelter Grant (ESG) and programs to assist City's homeless, to administer activities to improve low/moderate income areas and persons.

**Public Benefit:** Low and Moderate Area

**Geographic Distribution:** Citywide

Performance Measures	Outcome Indicators
32,879 to receive service through non-profit agencies	Homeless individuals and persons at-risk of becoming homeless receive services. Homeless individuals/families are housed.

#### 5. Section 3 Program Administration

Provides administrative support of the Section 3 program to assist City ensure jobs and training opportunities for low and moderate income individuals with HUD funded community projects. Administering activities to improve low/moderate income persons seeking employment.

**Public Benefit:** Low And Moderate Area

**Geographic Distribution:** Citywide

Performance Measures	Outcome Indicators
Provide outreach and recruitment for employment opportunities for low and moderate-income individuals.	Job placement of low-income Long Beach residents. Assist Long Beach businesses.

**Proposed CDBG Funds**

**Total**

**\$13,928,056**

## 2004 – 2005 *DRAFT* Action Plan Budget & Proposed Programs

### **Project #9. HOME Program Administration (HOME) \$1,300,000**

#### **1. HOME Program Administration**

Program administration to carry out activities set forth in the Consolidated Plan. Funding for this Project is from 10% of the HOME grant, unexpended HOME Administration funds from prior years, and 10% of program income earned.

**Public Benefit:** Low And Moderate Income Housing

**Geographic Distribution:** Citywide

<b>Performance Measures</b>	<b>Outcome Indicators</b>
Providing services through program delivery.	The HOME Program through its fifteen projects will increase homeownership opportunities; protect and preserve affordable housing to low and moderate-income households; maintain and improve the quality of the existing housing stock; and increase affordable housing opportunities for low-income households.

## 2004 – 2005 *DRAFT* Action Plan Budget & Proposed Programs

### **Project #10. Multi-Family Residential Rental Rehabilitation \$5,950,000**

#### **1. Multi-Family Residential Rehabilitation Loan Program**

Low-interest loans, typically 0%, to provide owners, nonprofit housing developers and certified Community Housing Development Organizations to rehabilitate residential rental property for occupancy by low and very-low income households at affordable rents. Funds may include eligible CHDO operating expenses if the developer is a CHDO. Loans may be on a residual receipts basis for non-profit developers and CHDO's.

Refinance existing City HOME funded loans and provide new funds to rehabilitate and preserve existing deed restrictions for low and very-low income households for non-profit developers.

**Public Benefit:** Low And Moderate Income Housing

**Geographic Distribution:** Citywide

<b>Performance Measures</b>	<b>Outcome Indicators</b>
65 Multi-Family Housing Units.	Multi-family residential rehabilitation loan programs will serve to maintain and improve the quality of existing housing stock; protect, preserve and increase affordable housing opportunities to low-income households.

#### **2. Multi-Family Residential Acquisition and Rehabilitation Loan Program**

Low-interest loans, typically 0%, to nonprofit housing developers and certified Community Housing Development Organizations to acquire and rehabilitate residential rental property for occupancy by low and very-low income households at affordable rents. Funds may include eligible CHDO operating expenses if the developer is a CHDO. Loans may be on a residual receipts basis.

Refinance existing City HOME funded loans and provide new funds to rehabilitate and preserve existing deed restrictions for low and very-low income households.

**Public Benefit:** Low And Moderate Income Housing

**Geographic Distribution:** Citywide

<b>Performance Measures</b>	<b>Outcome Indicators</b>
30 Multi-Family Housing Units.	Multi-family residential acquisition and rehabilitation loan programs will also serve to maintain and improve the quality of existing housing stock, protect, preserve and increase affordable housing opportunities to low-income households.

## 2004 – 2005 *DRAFT* Action Plan Budget & Proposed Programs

### Multi-Family Residential Rental Rehabilitation (HOME Continued)

#### 3. Acquisition and/or Rehabilitation of HUD Foreclosed Properties

The City and/or The Long Beach Housing Development Company will acquire and/or rehabilitate HUD foreclosed properties for rental to low and very-low income households, or delegate a non-profit housing developer to rehabilitate and manage the acquired units for rent to low and very-low income households, or sell properties to providers of rental housing available to low and very-low income households.

**Public Benefit:** Low And Moderate Income Housing

**Geographic Distribution:** Citywide

Performance Measures	Outcome Indicators
1 Unit acquired or rehabilitated.	Acquisition and/or Rehabilitation of HUD foreclosed properties will maintain and improve the quality of existing housing stock; protect preserve and increase affordable housing opportunities for low-income households.

#### 4. Program Delivery

Program support staff and overhead costs for multi-family residential rental rehabilitation activities including intake and processing of program applications, etc.

**Public Benefit:** Low And Moderate Income Housing

**Geographic Distribution:** Citywide

Performance Measures	Outcome Indicators
96 Units to be acquired or rehabilitated.	Program delivery will ensure that all multi-family residential rental rehabilitation programs will maintain and improve the quality of existing housing stock; and protect, preserve and increase affordable housing opportunities to low-income households.

## 2004 – 2005 *DRAFT* Action Plan Budget & Proposed Programs

### **Project # 11 Housing Production (New Construction) \$5,000,000**

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#### **1. Multi-Family Residential Rental Housing Production**

Assist affordable housing developers in the production of affordable rental housing with financial assistance including predevelopment loans, bridge loans, construction loans and permanent financing. Maximize leveraging of City-provided funding with other public and private sources of funds to maximize the number and affordability of units provided.

**Public Benefit:** Low And Moderate Income Housing

**Geographic Distribution:** Citywide

<b>Performance Measures</b>	<b>Outcome Indicators</b>
Assist 25 Households	Multi-family residential rental housing production will increase affordable housing opportunities for low-income households.

#### **2. For Sale Residential Housing Production**

Assist affordable housing developers in the production of affordable rental housing with financial assistance including predevelopment loans, bridge loans, construction loans, and permanent financing. Maximize leveraging of City-provided funding with other public and private sources of funds to maximize the number and affordability of units provided.

**Public Benefit:** Low And Moderate Income Housing

**Geographic Distribution:** Citywide

<b>Performance Measures</b>	<b>Outcome Indicators</b>
Assist 5 Households	The sale of residential rental housing and production will increase the opportunities for homeownership and affordable housing opportunities for low-income households.



## 2004 – 2005 *DRAFT* Action Plan Budget & Proposed Programs

### **Project #12.      Homeownership Residential Rehabilitation \$2,500,000**

#### **1.    Homeowner Occupied Residential Rehabilitation Loan Program**

Low-interest 3% loans to low-income homeowners to rehabilitate owner-occupied residential property of one to four units on a lot. In addition, the same type of low-interest 3% loans to low-income homeowners to rehabilitate owner-occupied manufactured housing units.

**Public Benefit:** Low And Moderate Income Housing

**Geographic Distribution:** Citywide

<b>Performance Measures</b>	<b>Outcome Indicators</b>
Create 80 Single-Family Housing Units	The homeowner-occupied residential rehabilitation loan program will maintain, improve the quality of existing housing stock; protect, preserve, as well as increase affordable housing opportunities for low-income households.

#### **2. Program Delivery**

Program support staff and overhead costs for multi-family residential rental rehabilitation activities including intake and processing of program applications, etc.

**Public Benefit:** Low And Moderate Income Housing

**Geographic Distribution:** Citywide

<b>Performance Measures</b>	<b>Outcome Indicators</b>
80 Single-Family Housing Units	Program delivery will ensure that homeownership residential rehabilitation programs will maintain and improve the quality of existing housing stock; and protect, preserve and increase affordable housing opportunities to low-income households.

## 2004 – 2005 *DRAFT* Action Plan Budget & Proposed Programs

### **Project #13.      Direct Homeownership Assistance      \$1,500,000**

#### **1.    Down Payment Assistance Program for Section 8 Homebuyers**

Provide conditional grants to qualified first-time homebuyers purchasing in the City of Long Beach. This program offers up to \$10,000 of assistance for down payment and non-recurring closing costs. The Down Payment Assistance Program funded with HOME funds would allow a Section 8 family to participate in the Section 8 Homeownership Program and receive assistance for their down payment and closing costs.

**Public Benefit:** Low And Moderate Income Housing

**Geographic Distribution:** Citywide

<b>Performance Measures</b>	<b>Outcome Indicators</b>
10 Housing Units	Direct homeownership through down payment assistance will provide increased opportunities for homeownership and increase affordable housing to low-income households.

#### **2.    Second Mortgage Assistance**

Provide eligible very-low and low-income borrowers with below market interest rate loans to assist them in purchasing their first home. These loans will most often not require any payments during the tenure of the borrowers residency in the deed-restricted unit. Priority will be given to existing residents and workers that reside in Long Beach.

**Public Benefit:** Low And Moderate Income Housing

**Geographic Distribution:** Citywide

<b>Performance Measures</b>	<b>Outcome Indicators</b>
10 Housing Units	Direct homeownership through second mortgage assistance will provide increased opportunities for homeownership, and increase affordable housing to low-income households.

## 2004 – 2005 *DRAFT* Action Plan Budget & Proposed Programs

### **Direct Homeownership Assistance (Continued)**

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#### **3. Acquisition and/or Rehabilitation of HUD Foreclosed Properties**

The City and/or The Long Beach Housing Development Company will acquire and/or rehabilitate HUD foreclosed properties for sale to low and very-low income households.

**Public Benefit:** Low And Moderate Income Housing

**Geographic Distribution:** Citywide

<b>Performance Measures</b>	<b>Outcome Indicators</b>
4 Housing Units	Acquisition and/or Rehabilitation of HUD foreclosed properties will increase opportunities for homeownership and affordable housing for low-income households.

## 2004 – 2005 *DRAFT* Action Plan Budget & Proposed Programs

### **Project #14.      Tenant Based Rental Assistance (TBRA)      \$300,000**

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#### **1. Tenant Based Rental Assistance (TBRA)**

Rental Assistance available for a period of two years to eligible tenants residing in buildings that have been rehabilitated with HOME loan funds. Tenants whose income is below the maximum limit pay approximately 30% of their monthly income for rent, while the City pays the difference (approximately 70%) of the total contract rent, directly to the owner.

Rental Assistance to very-low and low-income families to provide more affordable housing for a wide range of low-income households in response to high levels of rent burdens and/or long Section 8 waiting lists.

HOME TBRA may assist a homebuyer family and provide assistance until the purchase is completed. In addition, when the homebuyer is ready to purchase the unit, HOME funds may also be used for downpayment assistance.

Security Deposits Assistance for rental of dwelling units not to exceed the equivalent of two month's rent for the unit in the form of loans or grants to very low-and low-income families. Only prospective tenants may apply for HOME security deposits, although the funds may be paid directly to the tenant or the landlord.

Utility Deposit Assistance in conjunction with the Security Deposit and Rental assistance, may be used for utilities permitted under the Section 8 utility allowance.

**Public Benefit:** Low And Moderate Income Housing

**Geographic Distribution:** Citywide

<b>Performance Measures</b>	<b>Outcome Indicators</b>
25 Housing Units Assisted	Tenant based rental assistance (TBRA), is designed to increase affordable housing to low-income households.

## 2004 – 2005 *DRAFT* Action Plan Budget & Proposed Programs

### **Project #15. American Dream Downpayment Initiative \$415,657**

1. **American Dream Downpayment Initiative Program** is a new grant and HUD is working with Participating Jurisdictions (PJ's) and their staff on the specific program details.

The **American Dream Downpayment Initiative Program** (ADDI) was created by HUD to provide downpayment assistance towards the purchase of single family housing through loans, advances, deferred payment loans, grants, or other forms of assistance consistent with the ADDI requirements to qualified first-time homebuyers. The Program includes provisions for rehabilitation, which must be completed within one year of the purchase of the home when using ADDI funds during the 2004 – 2005 fiscal years. The program offers assistance up to \$10,000 and with costs associated with loan origination, lead paint reduction and closing costs.

The **American Dream Downpayment Initiative Program** was designed to collaborate with the local Public Housing Authority agency to target their Family Self Sufficiency (FSS) and their Section 8 populations. In addition, the PJ will offer community outreach to the local Department of Social Services Offices (DPSS) targeting their Temporary Assistance to Needy Families (TANF) recipients, local manufactured housing associations and the community at large by conducting informational workshops on ADDI and all Housing Services programs.

To ensure families are successful in purchasing and retaining their investment, ADDI **requires** 8 hour First-Time Homebuyer Seminars, where families receive a Certificate of Completion.

**Public Benefit:** Low And Moderate Income Housing

**Geographic Distribution:** Citywide

<b>Performance Measures</b>	<b>Outcome Indicators</b>
40 Housing Units	HUD created the American Dream Downpayment Initiative Program (ADDI) to provide downpayment assistance towards providing increased opportunities for homeownership and increase affordable housing to low-income households.

## 2004 – 2005 *DRAFT* Action Plan Budget & Proposed Programs

### **Project #16.      Emergency Shelter Grant (ESG)      \$16,300**

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#### **1. Program Administration**

Provides administrative support of the Emergency Shelter Grant (ESG) and programs to assist City's homeless, to administer activities to improve low/moderate income areas and persons.

**Public Benefit:** Low and Moderate Area Benefit

**Geographic Distribution:** CDBG Identified Areas

<b>Performance Measures</b>	<b>Outcome Indicators</b>
Assist 8 Nonprofit Agencies	Provides program support of homeless prevention programs. Ensure program compliance with ESG regulations.

### **Project #17.      Emergency Shelter Grant (ESG)      \$70,670**

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#### **1. Homeless Prevention**

Assistance to non-profit agencies providing services to individuals and families by providing prevention services tailored to Long Beach's individuals and families to prevent homelessness.

**Public Benefit:** Low and Moderate Area Benefit

**Geographic Distribution:** CDBG Identified Areas

<b>Performance Measures</b>	<b>Outcome Indicators</b>
Assist 8 Nonprofit Agencies	Homeless individuals receive life skills services. Provide housing services for homeless and persons at-risk of becoming homeless.

## 2004 – 2005 *DRAFT* Action Plan Budget & Proposed Programs

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<b>Project #18.</b>	<b>Emergency Shelter Grant (ESG)</b>	<b>\$101,866</b>
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**1. Essential Services**

Activities related to homeless maintenance and operation of homeless facilities, and essential services (physical health, mental health, substance abuse, education employment and food).

**Public Benefit:** Low and Moderate Area Benefit

**Geographic Distribution:** CDBG Identified Areas

<b>Performance Measures</b>	<b>Outcome Indicators</b>
Assist 8 Nonprofit Agencies	Homeless individuals will be assisted in developing an independent living plan leading to safe and permanent housing.

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<b>Project #19.</b>	<b>Emergency Shelter Grant (ESG)</b>	<b>\$204,430</b>
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**1. Maintenance & Operation of Homeless Facilities**

Activities to maintain operate emergency shelter activities (payment for shelter maintenance, operation, rent, security, fuel, equipment, insurance, utilities, food and furnishings).

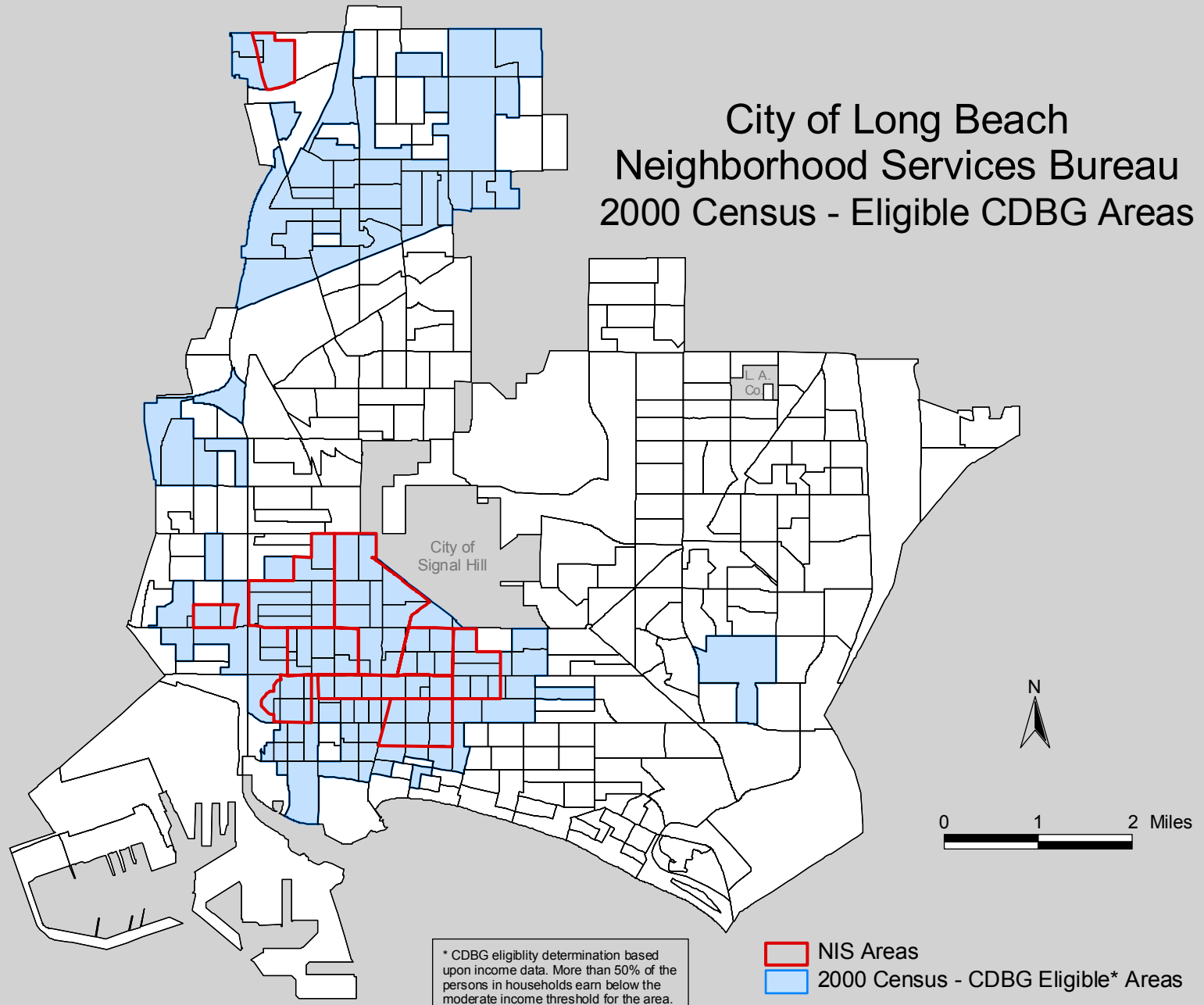
**Public Benefit:** Low and Moderate Area Benefit

**Geographic Distribution:** CDBG Identified Areas

<b>Performance Measures</b>	<b>Outcome Indicators</b>
Assist 8 Nonprofit Agencies	Cooperation with non-profit organizations to ensure homeless adult participants receives individual and group counseling. Housing, transportation and supportive services provided to homeless individuals and families.

## Exhibit #1

### City of Long Beach Neighborhood Services Bureau 2000 Census - Eligible CDBG Areas

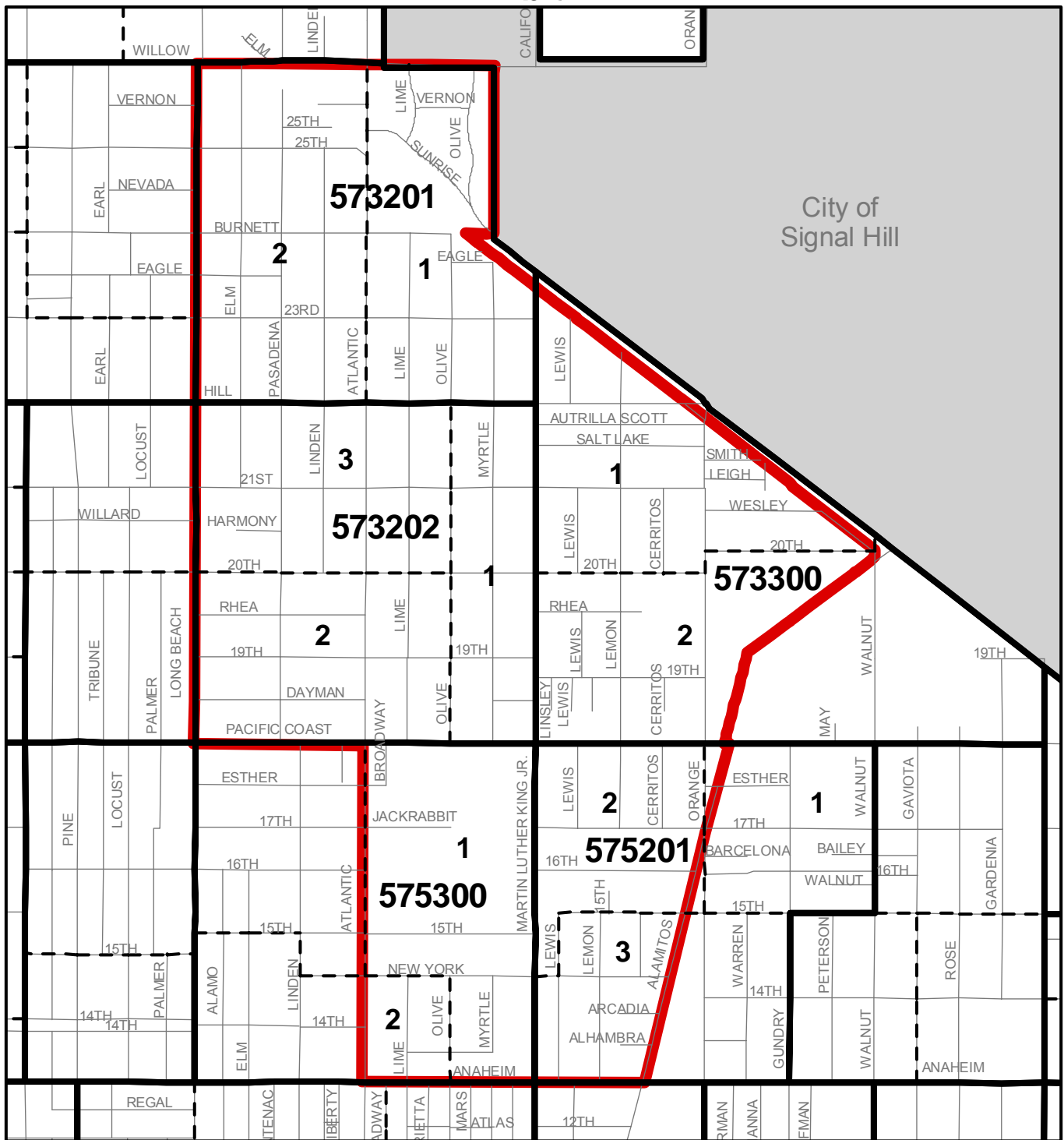


Dept. of Technology Services  
& Dept. of Planning and Building

Source: Department of Housing and Urban Development



## Exhibit #2



Dept. of Technology Services  
& Dept. of Planning and Building

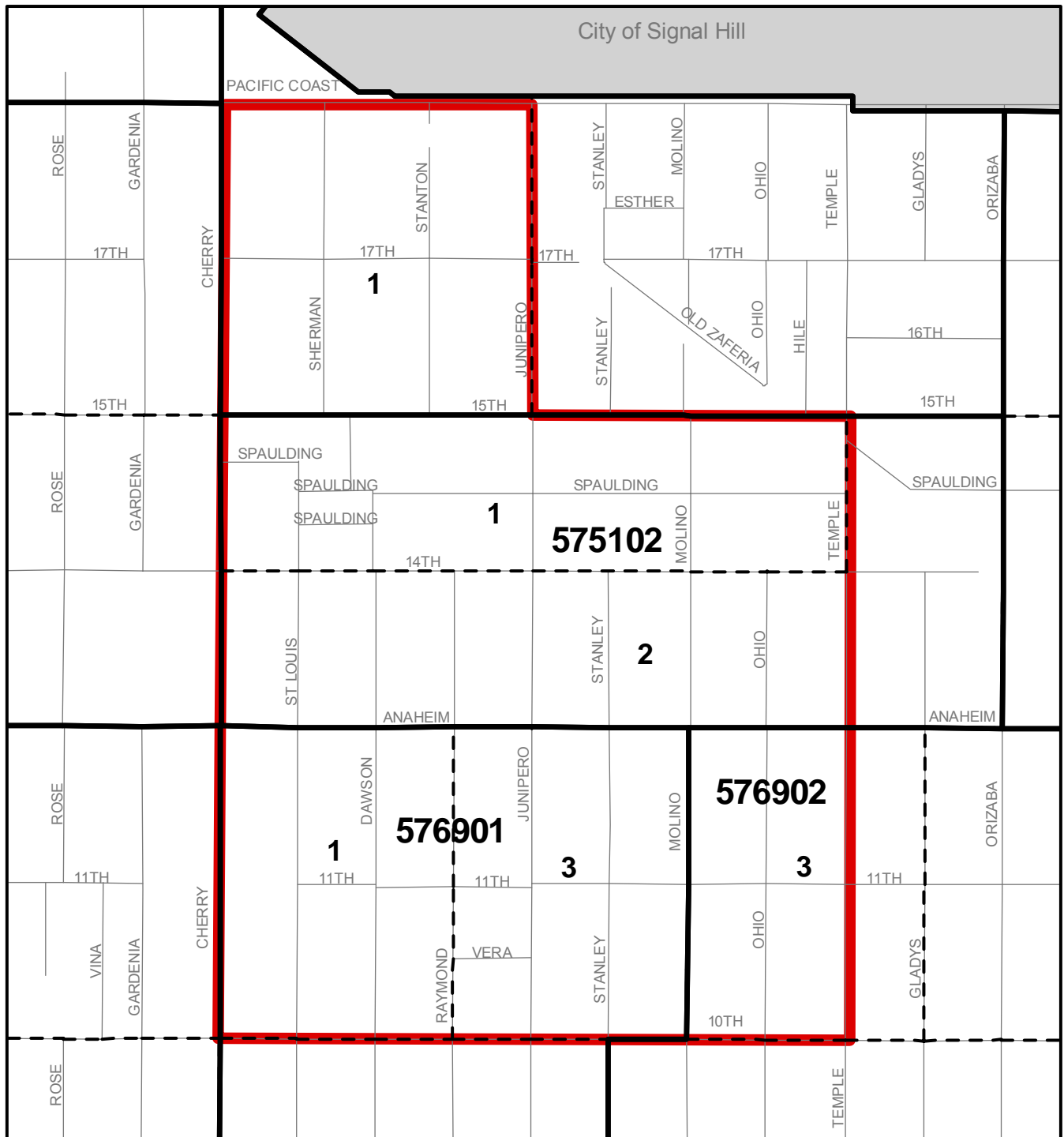
# City of Long Beach Neighborhood Services Bureau Central NIS Area Census Block Groups



0 500 1000 Feet

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# Exhibit #3



Dept. of Technology Services  
& Dept. of Planning and Building

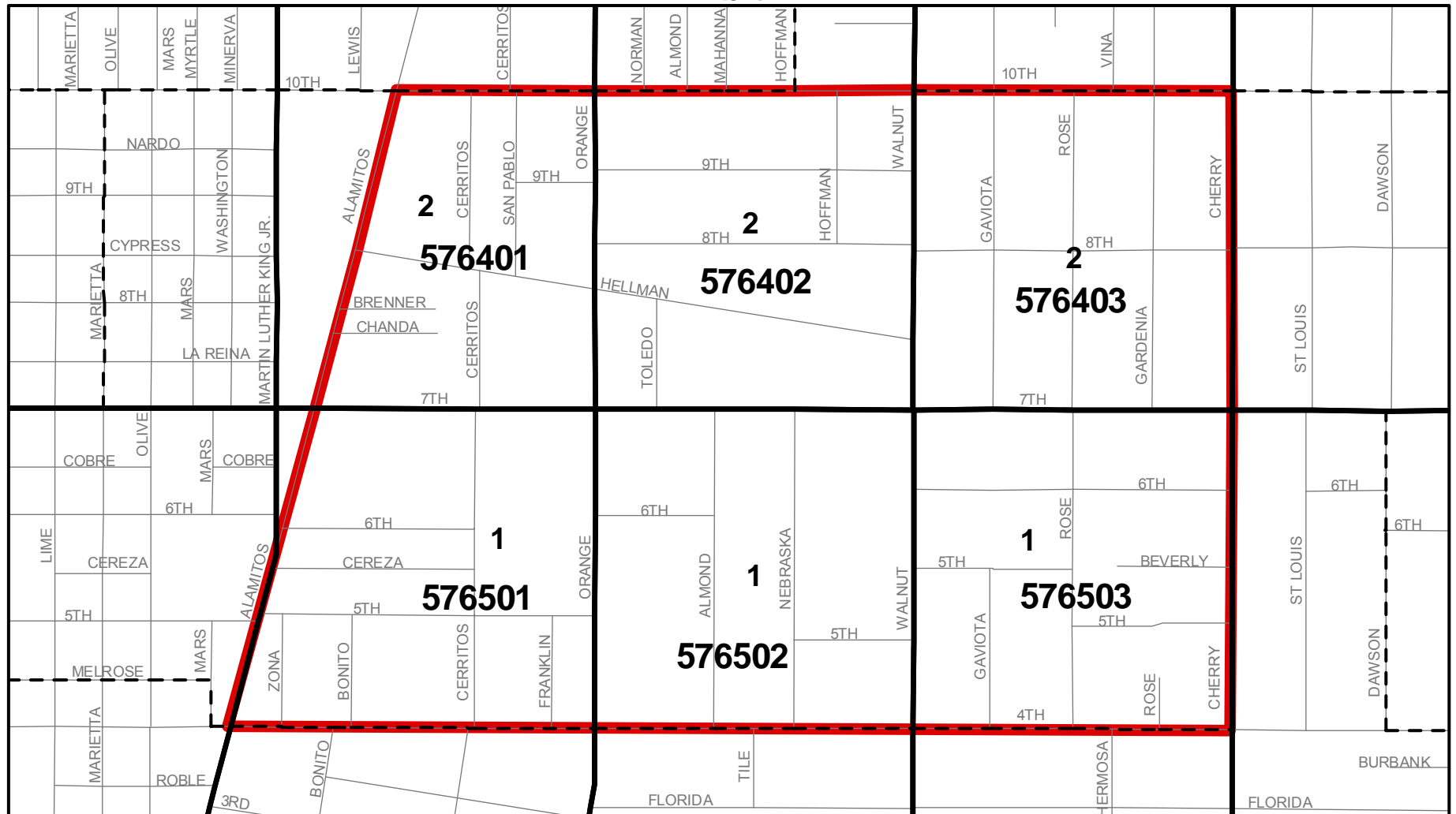
## City of Long Beach Neighborhood Services Bureau Cherry - Temple NIS Area Census Block Groups



0 500 1000 Feet

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# Exhibit #4



Dept. of Technology Services  
& Dept. of Planning and Building

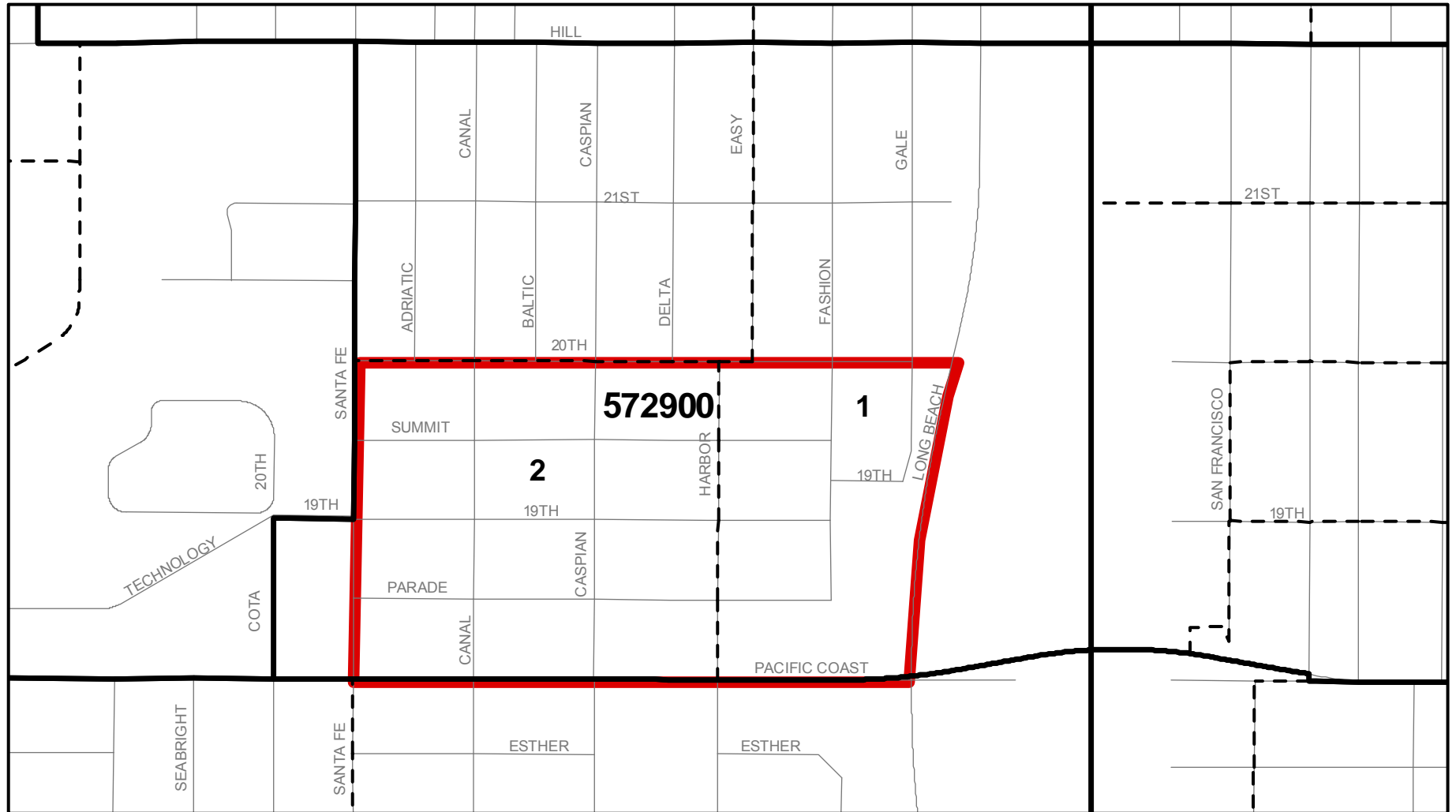
## City of Long Beach Neighborhood Services Bureau Hellman Street NIS Area Census Block Groups



0 500 1000 Feet

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## Exhibit #5



Dept. of Technology Services  
& Dept. of Planning and Building

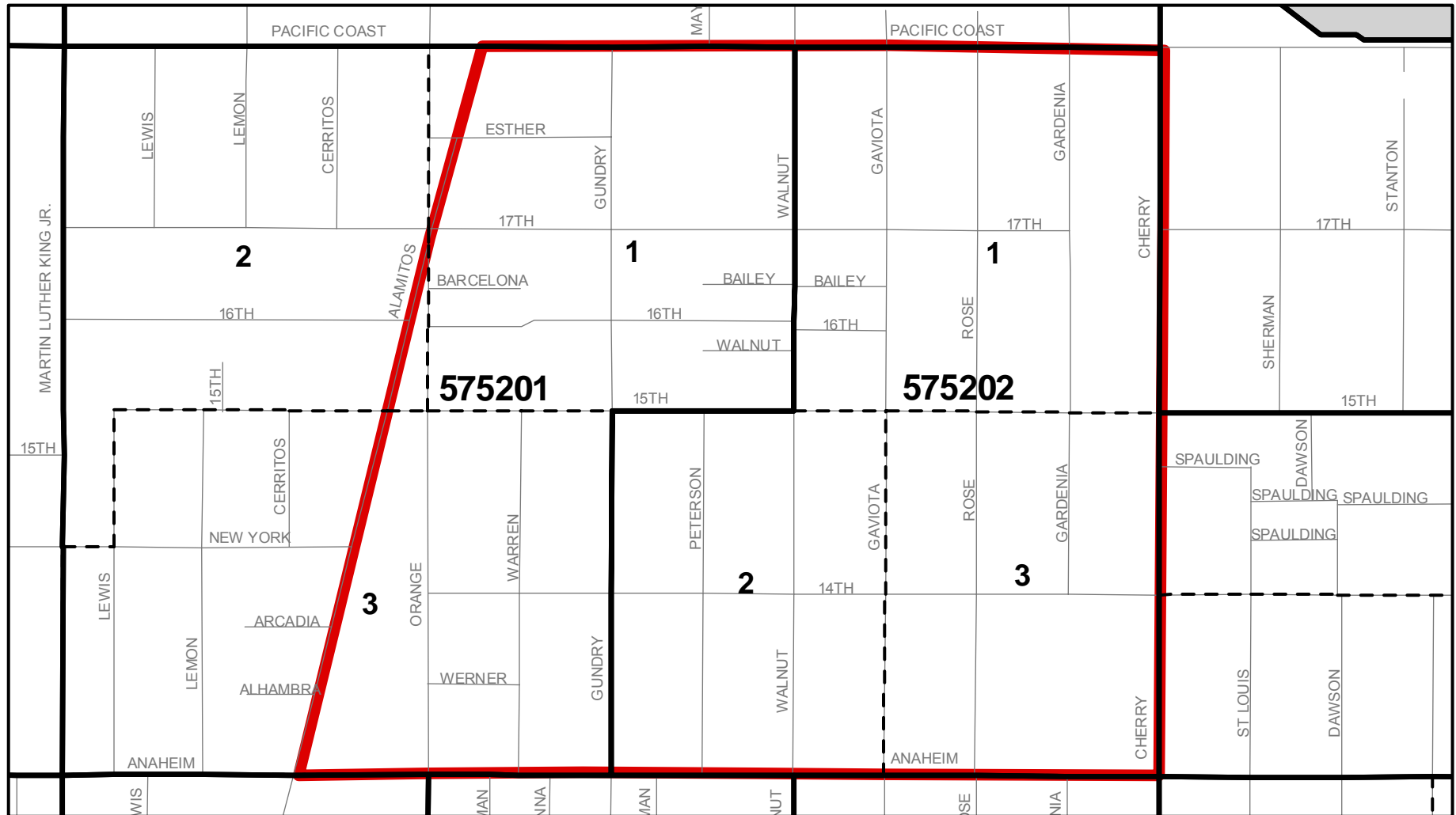
## City of Long Beach Neighborhood Services Bureau Lower West Long Beach NIS Area Census Block Groups



0 500 1000 Feet

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## Exhibit #6



Dept. of Technology Services  
& Dept. of Planning and Building

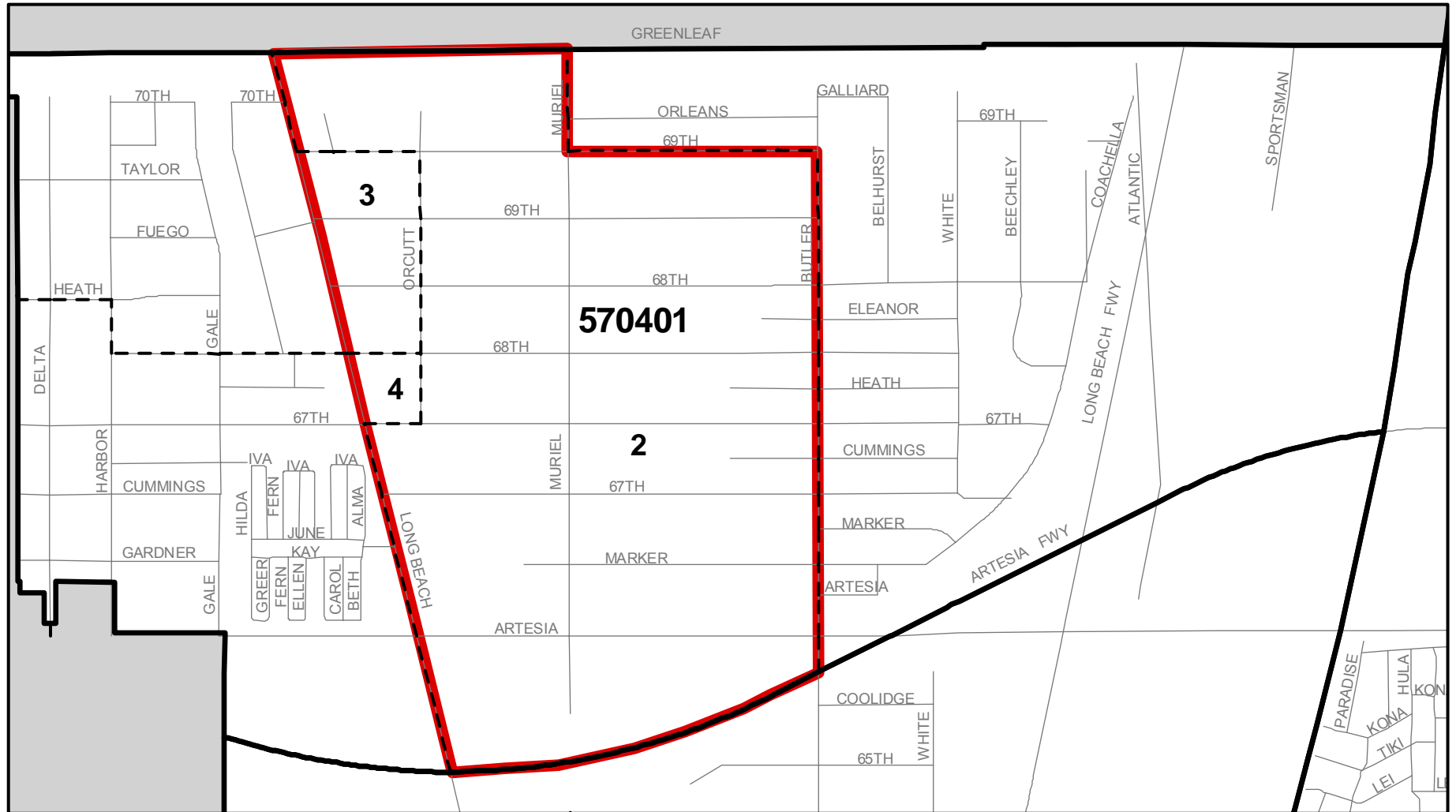
## City of Long Beach Neighborhood Services Bureau MacArthur Park/Whittier School NIS Area Census Block Groups



0 500 1000 Feet

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# Exhibit #7



Dept. of Technology Services  
& Dept. of Planning and Building

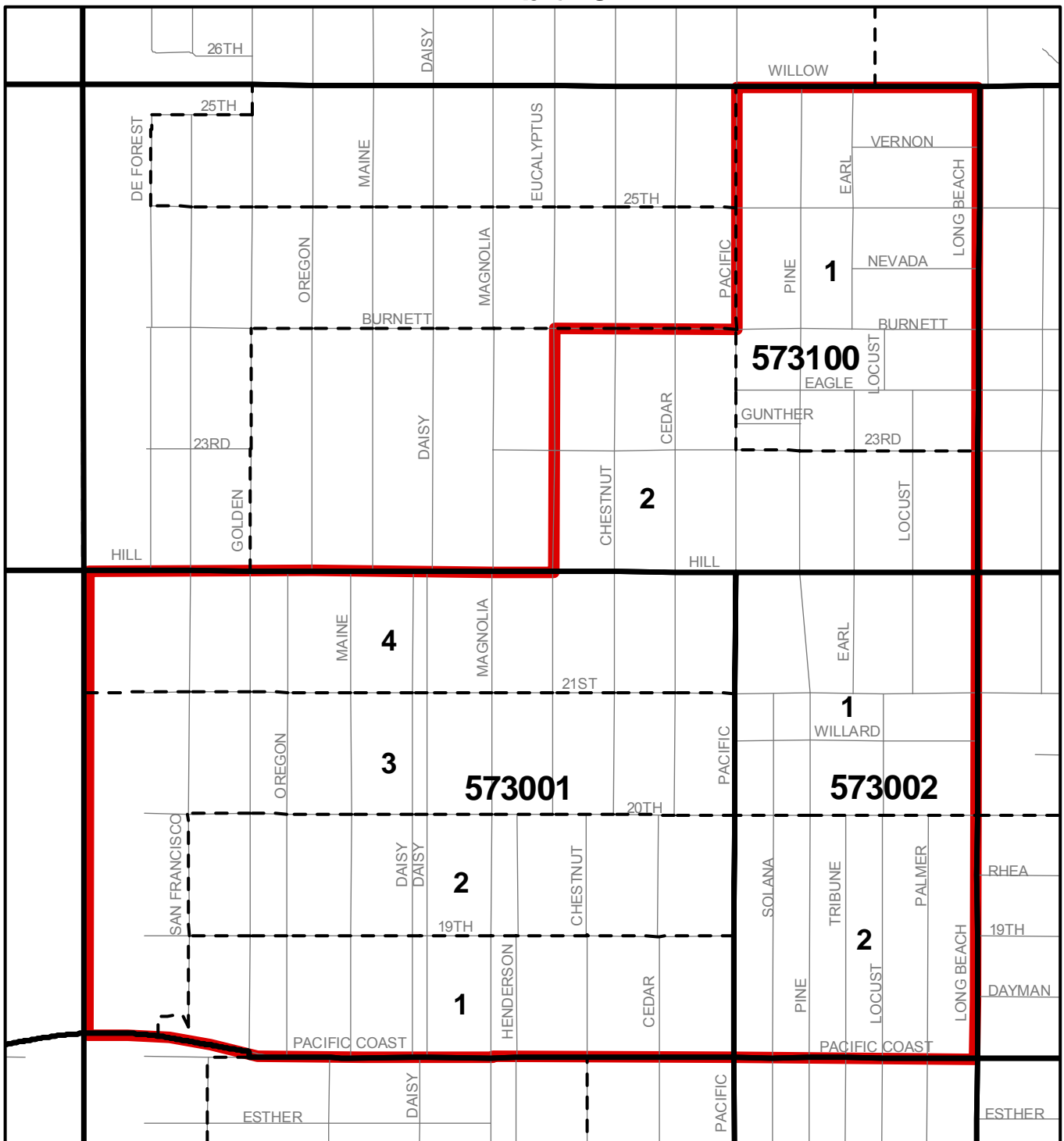
## City of Long Beach Neighborhood Services Bureau North Long Beach King School NIS Area Census Block Groups



0 500 1000 Feet

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# Exhibit #8



Dept. of Technology Services  
& Dept. of Planning and Building

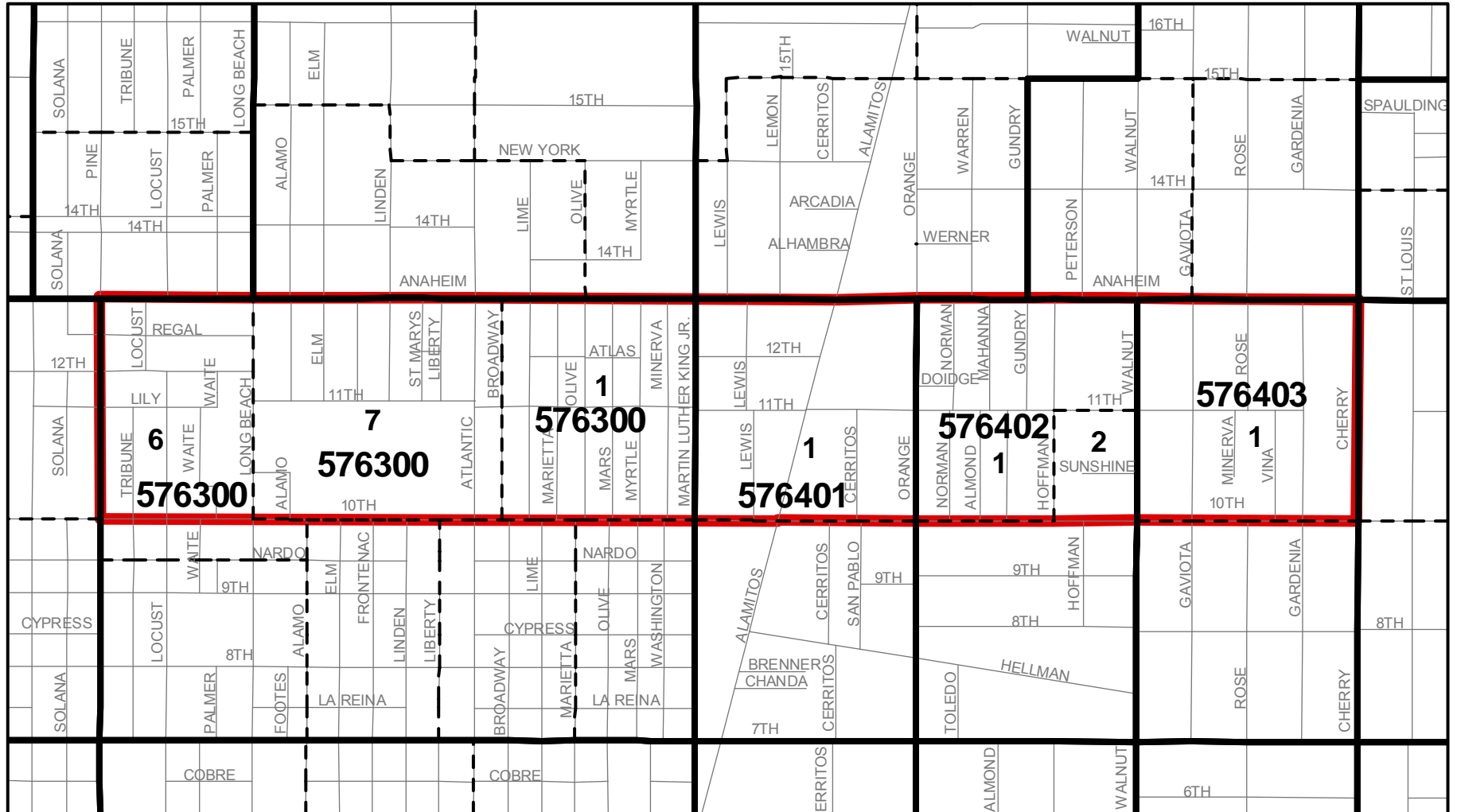
## City of Long Beach Neighborhood Services Bureau South Wrigley NIS Area Census Block Groups



0 500 1000 Feet

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## Exhibit #9



Dept. of Technology Services  
& Dept. of Planning and Building

## City of Long Beach Neighborhood Services Bureau St. Mary NIS Area Census Block Groups

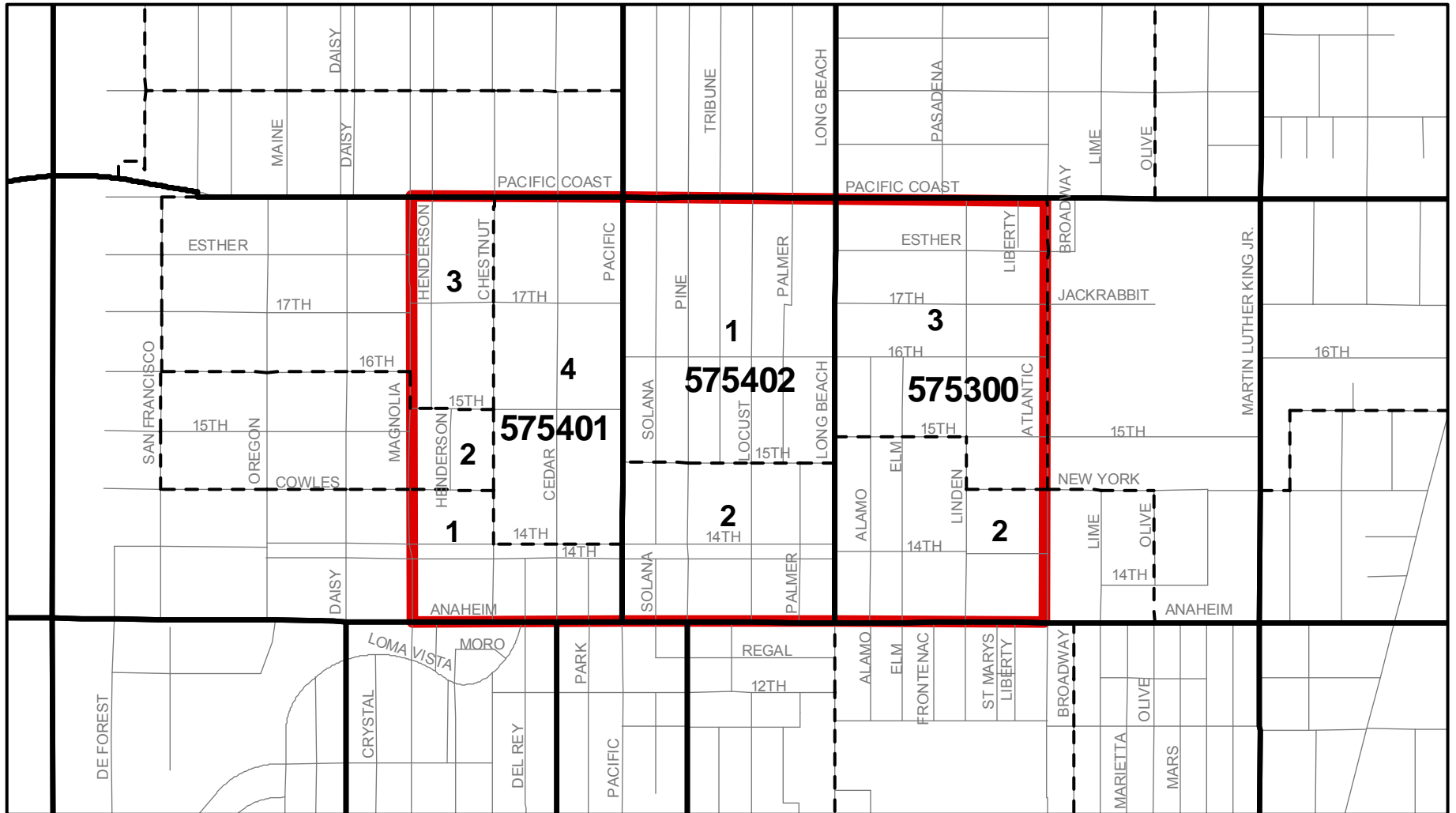


0 500 1000 Feet

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# Exhibit #10



Dept. of Technology Services  
& Dept. of Planning and Building

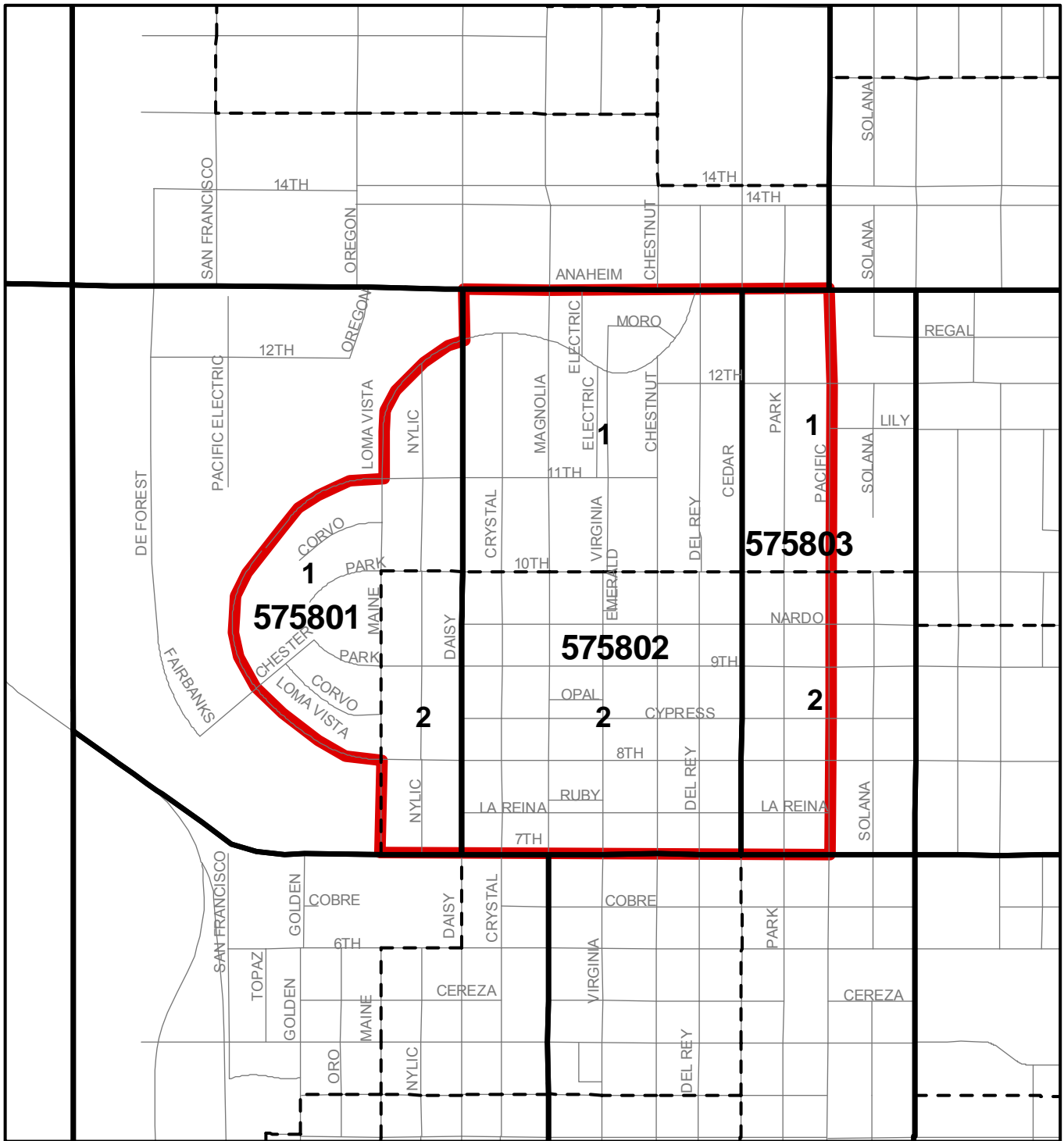
## City of Long Beach Neighborhood Services Bureau Washington School NIS Area Census Block Groups



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# Exhibit #11



Dept. of Technology Services  
& Dept. of Planning and Building

## City of Long Beach Neighborhood Services Bureau Willmore City NIS Area Census Block Groups



0 500 1000 Feet

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## Exhibit #12 Public Comment & City Response



**Long Beach Area  
COALITION  
FOR THE  
HOMELESS**

March 12, 2004

P.O. Box 92365  
Long Beach, CA 90809  
(310) 595-6341

**The Coalition Officers:**

Arlene Mercer  
President  
Pat Benoit  
Vice President, Programs  
Rod Gaudin  
Vice President, Comm.  
Willy Siebuhner  
Treasurer  
Nancy Sheriff  
Secretary

**The Coalition  
Membership Includes:**

American Red Cross  
Atlantic Recovery Services  
Beyond Shelter  
Bonnie Lowenthal,  
Councilmember 1st District, L.B.  
California Heights United  
Methodist Church  
Catholic Charities  
Children Today  
Christian Outreach Appeal  
Dan Baker,  
Councilmember 2nd District, L.B.  
Food Finders  
Goodwill Industries  
Health and Human Services-  
City of Long Beach  
Harbour Area Halfway  
Houses, Inc.  
Jewish Family and Children  
Services  
Mental Health Association in  
Los Angeles County  
Men's Twelve Step House  
NCADD - Women to Woman  
New Image Emergency  
Shelter  
Second Coast Evangelical  
Council  
St. Luke's Episcopal church  
Substance Abuse Foundation  
Travelers Aid Society  
VA Medical Center  
U.S. Vets  
  
Individuals  
Virginia Avery  
Patricia Bonot  
Marshall Blesofsky  
Susan Sider  
Marie Gleecey  
Sandra Kroil  
Joanne O'Byrne  
Edith Polish  
Max and Emma Ruchames  
John Kirby  
Laura Sanchez  
Rev. Kit and Bonnie Wilke

Mr. John Thomas, Chair  
Community Development Advisory Commission  
333 West Ocean Boulevard  
Long Beach, California 90802

Dear Mr. Thomas and Commissioners:

This is an appeal from the Long Beach Area Coalition for the Homeless that you explore all possible means to increase funds from the Community Development Block Grant (CDBG) monies in the Action Plan for Fiscal Year 2004-5 to provide more assistance for the members of the Homeless Community in Long Beach. Funds that were allocated for this purpose (ESG Funds) in the FY 2003-2004 Action Plan (\$ 393,266, a welcome increase over FY 2002-2003's \$326,000) nearly all have been used already to assist formerly homeless families and individuals to move into permanent housing. We are only five and one-half months into FY 2003-2004, and additional funding, if it were available now, could be put to use immediately for this purpose by the case managers at the Long Beach Multi-Service Center for the Homeless.

Adding to the urgency of additional funding is the recent action by the Federal Government to restrict and reduce the number of Section 8 vouchers made available nationally. This action has already affected people in Long Beach. There are many formerly homeless people who have worked long and faithfully to enable themselves to afford permanent housing. A number of these had received Section 8 vouchers and were in the process of seeking housing that would use these vouchers, only to have this latest order of the Federal Government, through the Housing and Urban Development Department (HUD) cancel the vouchers already in their hands because they had not yet located housing, or had located a place to live but had not yet obtained the landlord's signature on their voucher.

This is an anguishing situation both for those seeking housing and for those case managers who have encouraged and helped to motivate these people over the course of their progress from homelessness to qualification for permanent housing.

We are very thankful for the in-person meetings held with HUD officials in Washington D.C. in early March by Council Members Colonna, Kell, Lowenthal, and Uranga; and for the work of Larry Triesch, our Housing Authority Bureau Manager, who was much praised by HUD. Because of the impressive work of these Long Beach representatives, HUD has agreed to return to the Housing Authority's Section 8 voucher program, the \$ 73,000 that had recently been withheld from that program. This will alleviate some of the immediate crises described above, but the long-term prospects for continued HUD support of Section 8 vouchers appear to be problematic.

## **Exhibit #12 Public Comment & City Response**

March 12, 2004

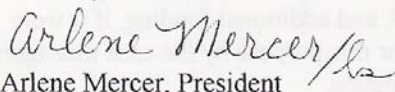
Page 2

To: Mr. John Thomas, Chair  
Community Development Advisory Commission

Since Long Beach's homeless population is close to two percent (1.7%) of the total Long Beach population, a larger portion of CDBG funds to serve this community is just. We raise the question of whether the demographics of the homeless population, obtained through the count completed in 2003, have been included in the demographic data on which HUD bases the formula for Emergency Shelter Grant funds.

Again, the Long Beach Area Coalition for the Homeless urges you to seek and to include all possible sources of funding in the FY 2004-5 Action Plan to serve the permanent housing needs of the Homeless Community of Long Beach.

Sincerely,

  
Arlene Mercer, President

cc: Mayor O'Neill and City Council Members

Melanie Fallon, Director, Department of Community Development

Beth Stochl, Manager, Housing Services Bureau

Larry Triesch, Manager, Housing Authority Bureau

Dennis Thys, Manager, Neighborhood Services Bureau

B. J. Wills, Development Project Manager, Neighborhood Services Bureau

Corinne Schneider, Manager, Human and Social Services Bureau

Susan Price, Homeless Services Coordinator

Susanne Browne, Legal Aid Foundation



## Exhibit #12 Public Comment & City Response

### Community Development Advisory Commission

March 17, 2004 - Public Comment Sheet

Name: Michelle Burton  
Organization (If Any): GIRL SCOUT Council of Greater Long Beach  
Address: 4040 Bellflower Blvd., P.O. Box 8215  
Long Beach, CA 90808

I appreciate the hard work that the staff  
at the NSB. They have been instrumental in  
informing and assisting members and organizations  
in the community with benefiting from the  
various grants and programs the City has to offer.

## Exhibit #13 - Continuum of Care: Housing Activity Chart

Fundamental Components in Continuum of Care System -- Housing Activity Chart								
Component: <i>Emergency Shelter</i>								
Provider Name	Facility Name	Geo Code ☒*	Target Population		Bed Capacity			
					Individuals		Families with Children	
Current Inventory			A	B	2002	2003	2002	2003
Boys and Girls Town of America	Boys and Girls Town	062088	YMF		16	16		
Casa Youth Shelter	Casa Youth Shelter		YMF		12	12		
Catholic Charities	Elizabeth Ann Seaton Residence		FC				35	35
His Nesting Place	His Nesting Place		FC				22	22
Long Beach Rescue Mission	Lydia House		FC				33	33
Long Beach Rescue Mission	Samaritan House		SM		120	120		
Los Angeles County Winter Shelter (seasonal)	New Image Emergency Shelter		SMF		220	220		
Southern California Alcohol and Drug Program	Baby Step Inn		FC				24	24
Su Casa			FC	DV			22	22
WomenShelter	WomenShelter		FC	DV			31	31
1736 Family Crisis Center	1736 Family Crisis Family Shelter		FC				10	10
			Subtotal		368	368	177	177
Under Development								
						0		0
				Subtotal		0		0

### ***Exhibit #13 - Continuum of Care: Housing Activity Chart***

Component: Transitional Housing								
Provider Name	Facility Name	Geo Code  ☒*	Target Population		Bed Capacity			
					Individuals		Families with Children	
Current Inventory			A	B	2002	2003	2002	2003
1736 Family Crisis Center	1736 Family Crisis Family Shelter	062088	FC				34	34
1736 Family Crisis Center	Youth Housing Program		YMF		12	12		
Atlantic Recovery Services	Transitional Housing		SM		24	24		
Atlantic Recovery Services	Transitional Housing		SF		0	16		
Being Alive	Being Alive Housing		SMF	AIDS	26	10		
Changing Spirits	Changing Spirits		SM		18	18		
Christian Outreach In-Action	Christian Outreach In-Action		SM		6	6		
Flossie Lewis	Transitional Living Program		SF		12	12		
Flossie Lewis	New Life House		FC				12	12
Interval House	Transitional Housing		FC	DV			3	18
Men’s 12-Step House	Men’s 12-Step House		SM		26	26		
New Image Emergency Shelter	Project Stepping Stone I		FC				8	8
New Image Emergency Shelter	Project Stepping Stone II		FC				0	36
New Life Beginnings	New Life Beginnings – Maternity Home		FC SF		3	3	6	6
Padua House	Transitional Housing		SM	AIDS	11	11		
Redgate Memorial Recovery Center	Redgate Memorial Recovery Center		SMF		43	43		
Salvation Army	Adult Rehabilitation Center		SM		92	92		

### ***Exhibit #13 - Continuum of Care: Housing Activity Chart***

Salvation Army	Beach Haven Lodge		SM		40	40		
Salvation Army	Transitional Living Center		FC				75	75
Santa Maria House	Santa Maria House		SM	AIDS	12	12		
Southern California Drug and Alcohol Program	Long Beach Residential Services		SM		0	11	11	0
Substance Abuse Foundation of Long Beach	Sobriety House		SMF FC		225	225	50	50
Tarzana Treatment Center	Transitional program		YMF		0	12		
U.S. Veterans Initiative	VIP		SM	VETS	48	48		
U.S. Veterans Initiative	ADVANCE		SF	VETS	35	35		
Veteran's Affairs	Veterans in Recovery		SMF	VETS	52	52		
U.S. Veterans Initiative	Cabrillo Transitional Housing		SMF	VETS	180	180		
			Subtotal		865	888	199	239
Under Development								
Atlantic Recovery Services	Transitional Housing Program		YMF			16		0
Atlantic Recovery Services	Transitional Housing		SF			12		
				Subtotal		28		0



### ***Exhibit #13 - Continuum of Care: Housing Activity Chart***

Component: Permanent Supportive Housing**								
Provider Name	Facility Name	Geo Code <div>☒*</div>	Target Population		Bed Capacity			
					Individuals		Families with Children	
Current Inventory			A	B	2002	2003	2002	2003
Atlantic Recovery	Permanent Housing Program	062088	SM		0	16		
Amends Center			SM		35	35		
Mental Health Association	Homeless Assistance Program (S+C)		SMF		24	36		
U.S. Veterans Initiative	S+C		SMF	VETS	21	32		
Long Beach Housing Authority	Section 8 Vouchers						70	70
			Subtotal		80	119	70	70
Under Development								
Atlantic Recovery Services	Permanent Housing		SMF			16		0
				Subtotal		16		0

## **Exhibit #13 - Continuum of Care: Housing Activity Chart**

### **4. Housing Gaps Analysis and Homeless Population Charts**

#### **Continuum of Care: Housing Gaps Analysis Chart**

		<b>Current Inventory in 2003</b>	<b>Under Development in 2003</b>	<b>Unmet Need/ Gap</b>
<b>Individuals</b>				
<b>Beds</b>	Emergency Shelter*	148	0	110
	Transitional Housing	888	28	256
	Permanent Supportive Housing**	119	16	366
	<b>Total</b>	<b>1155</b>	<b>44</b>	<b>732</b>
<b>Persons in Families With Children</b>				
<b>Beds</b>	Emergency Shelter*	177	0	296
	Transitional Housing	239	0	692
	Permanent Supportive Housing**	70	0	988
	<b>Total</b>	<b>486</b>	<b>0</b>	<b>1976</b>

\*Does not include seasonal winter shelter beds.

\*\*Permanent Supportive Housing includes Housing First type programs where the supportive services component is six months or less and is not long-term.

#### **Continuum of Care: Homeless Population and Subpopulations Chart**

<b>Part 1: Homeless Population</b>	<b>Sheltered</b>		<b>Unsheltered</b>	<b>Total</b>
	<b>Emergency*</b>	<b>Transitional</b>		
1. Homeless Individuals	148 (N)	888 (N)	1931 (N)	2967 (N)
2. Homeless Families with Children	50 (E)	67 (E)	678 (E)	795 (N)
2a. Persons in Homeless Families with Children	177 (N)	239 (N)	2462 (N)	2878 (N)
<b>Total (lines 1 + 2a)</b>	<b>325</b>	<b>1127</b>	<b>4393 (N)</b>	<b>5845 (N)</b>
<b>Part 2: Homeless Subpopulations</b>	<b>Sheltered</b>		<b>Unsheltered</b>	<b>Total</b>
1. Chronically Homeless ***	0.0.		2286	2810
2. Seriously Mentally Ill	302	(20.8%)		
3. Chronic Substance Abuse	534	(36.8%)		
4. Veterans	181	(12.5%)		
5. Persons with HIV/AIDS	23	(1.6%)		
6. Victims of Domestic Violence	563	(38.8%)		
7. Youth (18-24)	138	(9.5%)		

\*\*\*Includes children

## **CERTIFICATIONS**

In accordance with the applicable statutes and the regulations governing the consolidated plan regulations, the jurisdiction certifies that:

**Affirmatively Further Fair Housing --** The jurisdiction will affirmatively further fair housing, which means it will conduct an analysis of impediments to fair housing choice within the jurisdiction, take appropriate actions to overcome the effects of any impediments identified through that analysis, and maintain records reflecting that analysis and actions in this regard.

**Anti-displacement and Relocation Plan --** It will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, and implementing regulations at 49 CFR 24; and it has in effect and is following a residential anti-displacement and relocation assistance plan required under section 104(d) of the Housing and Community Development Act of 1974, as amended, in connection with any activity assisted with funding under the CDBG or HOME programs.

**Drug Free Workplace --** It will or will continue to provide a drug-free workplace by:

1. Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition;
2. Establishing an ongoing drug-free awareness program to inform employees about -
  - (a) The dangers of drug abuse in the workplace;
  - (b) The grantee's policy of maintaining a drug-free workplace;
  - (c) Any available drug counseling, rehabilitation, and employee assistance programs; and
  - (d) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;
3. Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph 1;
4. Notifying the employee in the statement required by paragraph 1 that, as a condition of employment under the grant, the employee will -
  - (a) Abide by the terms of the statement; and
  - (b) Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;

5. Notifying the agency in writing, within ten calendar days after receiving notice under subparagraph 4(b) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to every grant officer or other designee on whose grant activity the convicted employee was working, unless the Federal agency has designated a central point for the receipt of such notices. Notice shall include the identification number(s) of each affected grant
6. Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph 4(b), with respect to any employee who is so convicted -
  - (a) Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or
  - (b) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency;
7. Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs 1, 2, 3, 4, 5 and 6.

**Anti-Lobbying --** To the best of the jurisdiction's knowledge and belief:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;
2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions; and
3. It will require that the language of paragraph 1 and 2 of this anti-lobbying certification be included in the award documents for all sub-awards at all tiers (including subcontracts, sub-grants, and contracts under grants, loans, and cooperative agreements) and that all subrecipient's shall certify and disclose accordingly.

**Authority of Jurisdiction --** The consolidated plan is authorized under State and local law (as applicable) and the jurisdiction possesses the legal authority to carry out the programs for which it is seeking funding, in accordance with applicable HUD regulations.

**Consistency with plan --** The housing activities to be undertaken with CDBG, HOME, ESG, and HOPWA funds are consistent with the strategic plan.

**Section 3 --** It will comply with Section 3 of the Housing and Urban Development Act of 1968, and implementing regulations at 24 CFR Part 135.

Signature/Authorized Official

Date

City Manager

Title

## Specific CDBG Certifications

The Entitlement Community certifies that:

**Citizen Participation** -- It is in full compliance and following a detailed citizen participation plan that satisfies the requirements of 24 CFR 91.105.

**Community Development Plan** -- Its consolidated housing and community development plan identifies community development and housing needs and specifies both short-term and long-term community development objectives that provide decent housing, expand economic opportunities primarily for persons of low and moderate income. (See CFR 24 570.2 and CFR 24 part 570)

**Following a Plan** -- It is following a current consolidated plan (or Comprehensive Housing Affordability Strategy) that has been approved by HUD.

**Use of Funds** -- It has complied with the following criteria:

1. Maximum Feasible Priority. With respect to activities expected to be assisted with CDBG funds, it certifies that it has developed its Action Plan so as to give maximum feasible priority to activities which benefit low and moderate income families or aid in the prevention or elimination of slums or blight. The Action Plan may also include activities which the grantee certifies are designed to meet other community development needs having a particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community, and other financial resources are not available);
2. Overall Benefit. The aggregate use of CDBG funds including section 108 guaranteed loans during program year(s) 2004 – 2005 (a period specified by the grantee consisting of one, two, or three specific consecutive program years), shall principally benefit persons of low and moderate income in a manner that ensures that at least 70 percent of the amount is expended for activities that benefit such persons during the designated period;
3. Special Assessments. It will not attempt to recover any capital costs of public improvements assisted with CDBG funds including Section 108 loan guaranteed funds by assessing any amount against properties owned and occupied by persons of low and moderate income, including any fee charged or assessment made as a condition of obtaining access to such public improvements.

However, if CDBG funds are used to pay the proportion of a fee or assessment that relates to the capital costs of public improvements (assisted in part with CDBG funds) financed from other revenue sources, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds.

The jurisdiction will not attempt to recover any capital costs of public improvements assisted with CDBG funds, including Section 108, unless CDBG funds are used to pay the proportion of fee or assessment attributable to the capital costs of public improvements financed from other revenue sources. In this case, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds. Also, in the case of properties owned and occupied by moderate-income (not low-income) families, an assessment or charge may be made against the property for public improvements financed by a source other than CDBG funds if the jurisdiction certifies that it lacks CDBG funds to cover the assessment.

**Excessive Force --** It has adopted and is enforcing:

1. A policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and
2. A policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such non-violent civil rights demonstrations within its jurisdiction;

**Compliance With Anti-discrimination laws --** The grant will be conducted and administered in conformity with title VI of the Civil Rights Act of 1964 (42 USC 2000d), the Fair Housing Act (42 USC 3601-3619), and implementing regulations.

**Lead-Based Paint --** Its activities concerning lead-based paint will comply with the requirements of 24 CFR Part 35, subparts A, B, J, K and R;

**Compliance with Laws --** It will comply with applicable laws.

Signature/Authorized Official

Date

City Manager

Title

**OPTIONAL CERTIFICATION  
CDBG**

Submit the following certification only when one or more of the activities in the action plan are designed to meet other community development needs having a particular urgency as specified in 24 CFR 570.208(c):

The grantee hereby certifies that the Annual Plan includes one or more specifically identified CDBG-assisted activities which are designed to meet other community development needs having a particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community and other financial resources are not available to meet such needs.

Signature/Authorized Official

Date

City Manager  
Title



## Specific HOME Certifications

The HOME participating jurisdiction certifies that:

**Tenant Based Rental Assistance** -- If the participating jurisdiction intends to provide tenant-based rental assistance:

The use of HOME funds for tenant-based rental assistance is an essential element of the participating jurisdiction's consolidated plan for expanding the supply, affordability, and availability of decent, safe, sanitary, and affordable housing.

**Eligible Activities and Costs** -- it is using and will use HOME funds for eligible activities and costs, as described in 24 CFR § 92.205 through 92.209 and that it is not using and will not use HOME funds for prohibited activities, as described in § 92.214.

**Appropriate Financial Assistance** -- before committing any funds to a project, it will evaluate the project in accordance with the guidelines that it adopts for this purpose and will not invest any more HOME funds in combination with other Federal assistance than is necessary to provide affordable housing;

Signature/Authorized Official

Date

City Manager  
Title

## ESG Certifications

The Emergency Shelter Grantee certifies that:

**Major rehabilitation/conversion** -- It will maintain any building for which assistance is used under the ESG program as a shelter for homeless individuals and families for at least 10 years. If the jurisdiction plans to use funds for purposes less than tenant-based rental assistance, the applicant will maintain any building for which assistance is used under the ESG program as a shelter for homeless individuals and families for at least 3 years.

**Essential Services** -- It will provide services or shelter to homeless individuals and families for the period during which the ESG assistance is provided, without regard to a particular site or structure as long as the same general population is served.

**Renovation** -- Any renovation carried out with ESG assistance shall be sufficient to ensure that the building involved is safe and sanitary.

**Supportive Services** -- It will assist homeless individuals in obtaining appropriate supportive services, including permanent housing, medical and mental health treatment, counseling, supervision, and other services essential for achieving independent living, and other Federal State, local, and private assistance.

**Matching Funds** -- It will obtain matching amounts required under §576.71 of this title.

**Confidentiality** -- It will develop and implement procedures to ensure the confidentiality of records pertaining to any individual provided family violence prevention or treatment services under any project assisted under the ESG program, including protection against the release of the address or location of any family violence shelter project except with the written authorization of the person responsible for the operation of that shelter.

**Homeless Persons Involvement** -- To the maximum extent practicable, it will involve, through employment, volunteer services, or otherwise, homeless individuals and families in constructing, renovating, maintaining, operating facilities, and providing services assisted through this program.

**Consolidated Plan** -- It is following a current HUD-approved Consolidated Plan or CHAS.

_____ Signature/Authorized Official	_____ Date	_____ City Manager Title
--	---------------	--------------------------------

## HOPWA Certifications

The HOPWA grantee certifies that:

**Activities** -- Activities funded under the program will meet urgent needs that are not being met by available public and private sources.

**Building** -- Any building or structure assisted under that program shall be operated for the purpose specified in the plan:

1. For at least 10 years in the case of assistance involving new construction, substantial rehabilitation, or acquisition of a facility,
2. For at least 3 years in the case of assistance involving non-substantial rehabilitation or repair of a building or structure.

Signature/Authorized Official

Date

Title

**AMERICAN DREAM DOWNPAYMENT INITIATIVE  
CERTIFICATION OF PRIOR COMMITMENT TO HOMEBUYER  
ASSITANCE**

Being so authorized, I do hereby certify that the Coty of Long Beach, California, a participating jurisdiction (PJ) in the HOME Investment Partnerships Program, has funded a local homebuyer program within the current geographic boundaries of the PJ using at least one of the following resources administered by the PJ or any of its agencies or instrumentalities or, if a consortium, any individual member of the consortium:

- (1) Mortgage Revenues Bond;
- (2) State funds;
- (3) Local funds.

I understand that supporting documentation for this certification need not be provided to HUD at this time but must be maintained on file and is subject to monitoring review.

Name of Authorized Official \_\_\_\_\_ Title: \_\_\_\_\_

Signature of Authorized Official \_\_\_\_\_ Date: \_\_\_\_\_

## **APPENDIX TO CERTIFICATIONS**

### **INSTRUCTIONS CONCERNING LOBBYING AND DRUG-FREE WORKPLACE REQUIREMENTS:**

#### **A. Lobbying Certification**

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

#### **B. Drug-Free Workplace Certification**

1. By signing and/or submitting this application or grant agreement, the grantee is providing the certification.
2. The certification is a material representation of fact upon which reliance is placed when the agency awards the grant. If it is later determined that the grantee knowingly rendered a false certification, or otherwise violates the requirements of the Drug-Free Workplace Act, HUD, in addition to any other remedies available to the Federal Government, may take action authorized under the Drug-Free Workplace Act.
3. Workplaces under grants, for grantees other than individuals, need not be identified on the certification. If known, they may be identified in the grant application. If the grantee does not identify the workplaces at the time of application, or upon award, if there is no application, the grantee must keep the identity of the workplace(s) on file in its office and make the information available for Federal inspection. Failure to identify all known workplaces constitutes a violation of the grantee's drug-free workplace requirements.
4. Workplace identifications must include the actual address of buildings (or parts of buildings) or other sites where work under the grant takes place. Categorical descriptions may be used (e.g., all vehicles of a mass transit authority or State highway department while in operation, State employees in each local unemployment office, performers in concert halls or radio stations).
5. If the workplace identified to the agency changes during the performance of the grant, the grantee shall inform the agency of the change(s), if it previously identified the workplaces in question (see paragraph three).
6. The grantee may insert in the space provided below the site(s) for the

performance of work done in connection with the specific grant:

Place of Performance (Street address, city, county, state, zip code)

**333 West Ocean Boulevard, 90802; 444 West Ocean Boulevard, 90802; 2525 Grand Avenue, 90802; 200 Pine Avenue, 90802; 1601 San Francisco Avenue, 90813; 2760 Studebaker Road, 90815; 101 Pacific Avenue, 90802; 400 W. Broadway Boulevard, 90802; 1430 Pacific Avenue, 90813 (all of the above sites are located in the City of Long Beach and in Los Angeles County).**

Check  X  if there are workplaces on file that are not identified here.

The certification with regard to the drug-free workplace is required by 24 CFR part 24, subpart F.

7. Definitions of terms in the Non-procurement Suspension and Debarment common rule and Drug-Free Workplace common rule apply to this certification. Grantees' attention is called, in particular, to the following definitions from these rules:

"Controlled substance" means a controlled substance in Schedules I through V of the Controlled Substances Act (21 U.S.C. 812) and as further defined by regulation (21 CFR 1308.11 through 1308.15);

"Conviction" means a finding of guilt (including a plea of nolo contendere) or imposition of sentence, or both, by any judicial body charged with the responsibility to determine violations of the Federal or State criminal drug statutes;

"Criminal drug statute" means a Federal or non-Federal criminal statute involving the manufacture, distribution, dispensing, use, or possession of any controlled substance;

"Employee" means the employee of a grantee directly engaged in the performance of work under a grant, including: (i) All "direct charge" employees; (ii) all "indirect charge" employees unless their impact or involvement is insignificant to the performance of the grant; and (iii) temporary personnel and consultants who are directly engaged in the performance of work under the grant and who are on the grantee's payroll. This definition does not include workers not on the payroll of the grantee (e.g., volunteers, even if used to meet a matching requirement; consultants or independent contractors not on the grantee's payroll; or employees of subrecipients or subcontractors in covered workplaces).